



ANNUAL MEETING OF THE COUNCIL

7.30 pm, Wednesday, 10 June 2020
Virtual Meeting

Members of the Council of the London Borough of Havering are hereby summoned to attend the Annual Meeting of the Council at the time and place indicated for the transaction of the following business.

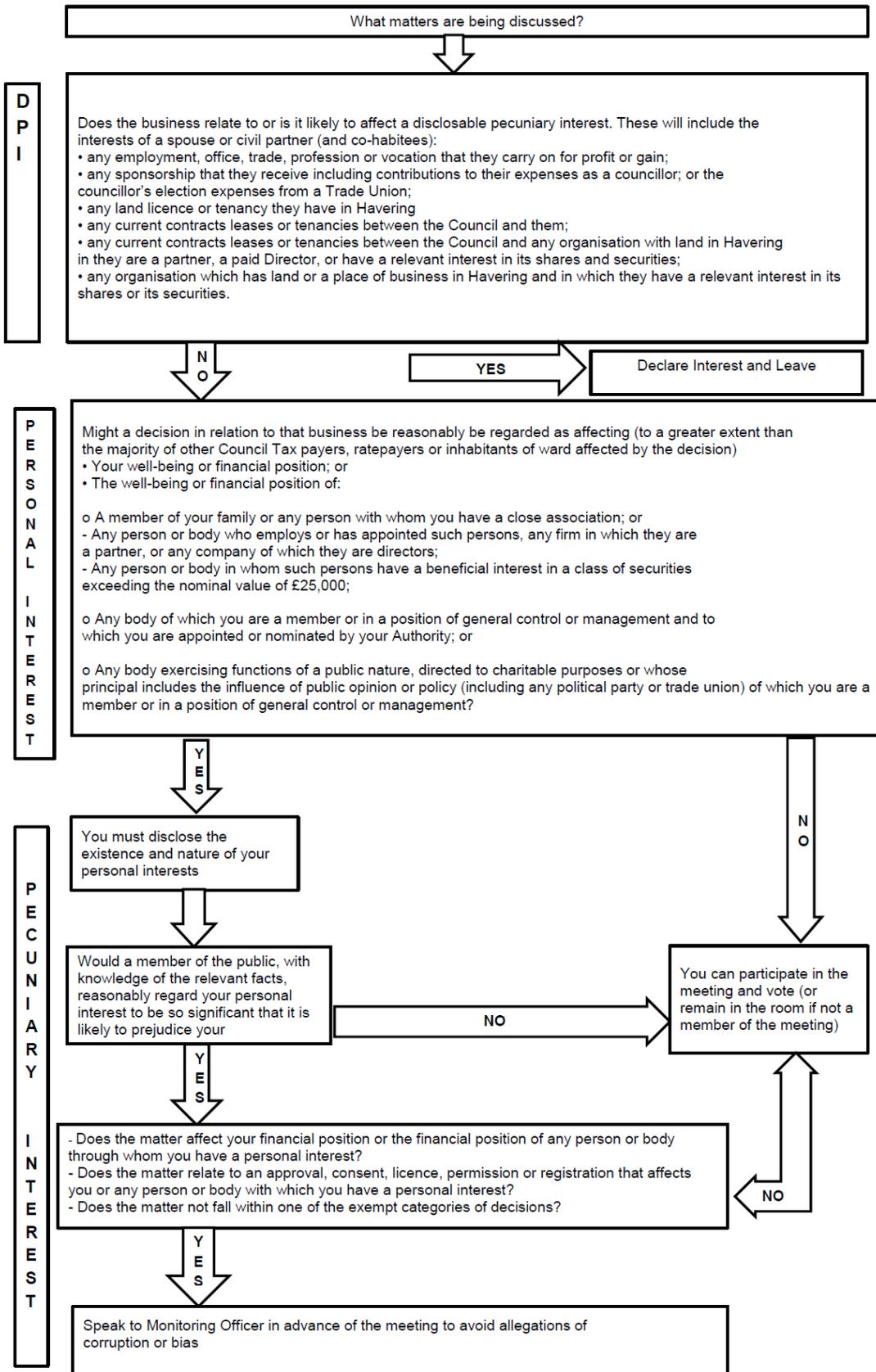
John Jones
Monitoring Officer

For information about the meeting please contact:
Anthony Clements
Tel: 01708 433065
Email: anthony.clements@oneSource.co.uk



Please note that this meeting will be webcast.

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



AGENDA

1 PRAYERS

2 APOLOGIES FOR ABSENCE

To receive apologies for absence (if any).

3 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

4 PROTOCOL ON THE OPERATION OF THE ANNUAL COUNCIL MEETING DURING THE COVID-19 RESTRICTIONS (Pages 1 - 4)

Attached.

5 ANNOUNCEMENTS BY THE OUTGOING MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE

To receive announcements (if any).

6 MAYORALTY 2020/21

(a) To elect the Mayor of the Borough for the Municipal Year 2020/21.

(b) To receive notice of the appointment of Deputy Mayor of the Borough for the municipal year 2020/21.

Motion on behalf of the Conservative Group

That Councillor John Mylod be elected to the office of Mayor for the municipal year 2020/21.

7 MINUTES (Pages 5 - 114)

To sign as a true record the minutes of the Meeting of the Council held on 26 February 2020 and of the Extraordinary Meeting of the Council held on 4 March 2020 (attached).

8 ANNOUNCEMENTS BY THE INCOMING MAYOR

To receive announcements (if any).

9 APPOINTING THE COMMITTEES OF THE COUNCIL AND THE SCHEME OF DELEGATION (Pages 115 - 124)

To consider a report of the Chief Executive regarding appointing the Committees of the Council and the Scheme of Delegation (attached).

10 APPOINTING THE CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES (Pages 125 - 132)

To consider motions regarding appointing the Chairmen and Vice-Chairmen of Committees (attached).

11 APPOINTMENT OF THE MEMBER CHAMPIONS (Pages 133 - 136)

To consider motions regarding the appointment of the Member Champions (attached).

12 MEETINGS SCHEDULE 2020/21 (Pages 137 - 144)

To consider a report by the Chief Executive on the Meetings Schedule 2020/21 (attached).

13 STATEMENT BY THE LEADER OF THE COUNCIL

To receive a statement by the Leader of the Council.



LONDON BOROUGH OF HAVERING

PROTOCOL ON THE OPERATION OF THE ANNUAL COUNCIL MEETING DURING THE COVID-19 PANDEMIC RESTRICTIONS

1. Introduction

In accordance with the Local Authority and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings (England and Wales) Regulations 2020, all meetings of full Council held during the Covid-19 restrictions will take place in a 'virtual' format. This document aims to give details on how the meetings will take place and establish some rules of procedure to ensure that all parties find the meetings productive.

2. Notification of Meeting

Once the date for a meeting has been set, an electronic appointment will be sent to all relevant parties. This will include a link to access the virtual meeting as well as guidance on the use of the technology involved.

3. Format

For the duration of the Covid-19 restrictions period, the Annual Council meeting will be delivered through video conference call, using Zoom software. Instructions sent with meeting appointments will cover how to use the software. Additional IT support will also be provided to any Member requesting this in advance of the meeting.

4. Structure of the Meeting

Although held in a virtual format, the Annual Council Meeting will follow, as far as is possible, the standard procedure for Council meetings, with the following principal stages. For the Annual Council meeting, the principal stages will be as follows:

- Prayers (delivered remotely via Zoom link)
- Apologies for absence
- Recording of Declarations of Interest
- Noting of this protocol
- Announcements by the outgoing Mayor, Leader or Chief Executive
- Mayoralty 2020/21 – Election of new Mayor and announcement of Deputy Mayor. Each Mayoral candidate to be proposed by their Group Leader (5 minutes) and voting, if required, to follow immediately.
- Revised Mayor Making Ceremony.
- Minutes of previous meetings of Council to be agreed as a correct record.
- Announcements by incoming Mayor.

- Consideration of report of the Chief Executive on appointing the Committees of the Council and the Scheme of Delegation.
- Appointment of Chairs and Vice-Chairs of Committees – a single vote will be held for each contested position.
- Appointment of the Member Champions - a single vote will be held for each contested position.
- Consideration of a report of the Chief Executive on the Council Meetings Schedule 2020/21.
- Receipt of a statement by the Leader of the Council (no time limit).

5. Technology Issues

Initial, revised and final agendas setting out the items for the meeting will be issued in advance in the normal way, to all parties, in accordance with statutory timetables. The agenda will also be published on the Council's website – www.havering.gov.uk in the normal way. The guidance below explains how the meeting is to be conducted, including advice on what to do if participants cannot hear the speaker and etiquette of participants during the meeting.

Remote access for members of the public together with access for the Press will be provided via a webcast of the meeting at www.havering.gov.uk.

If the Mayor is made aware that the meeting is not accessible to the public through remote means, due to any technological or other failure of provision, then the Mayor shall temporarily adjourn the meeting immediately. If the provision of access through remote means cannot be restored within a reasonable period as determined by the Mayor in consultation with the Council's Monitoring Officer, then the remaining business will be considered at a time and date fixed by the Mayor. If he or she does not fix a date, the remaining business will be considered at the next scheduled ordinary meeting of full Council.

6. Management of Remote Meetings for Members

The attendance of Members at the meeting will be recorded by the Democratic Services Officer clerking the meeting. The normal quorum requirements for meetings as set out in the Council's Constitution will also apply to a virtual meeting of Annual Council.

Democratic Services Officers will monitor participant involvement during the virtual call to ensure that there are no drop outs. Members will be informed at the beginning of the meeting to use the chat function if they have missed part of the debate, and for the clerk to recap briefly over what was said.

In the event that a Member's video feed has failed but he/she is able to hear what is being said then the Member should confirm as such using the chat function to the clerk.

In the event that a Member's audio and video feed has failed then the Chairman will invite the Council to determine whether to proceed or adjourn the meeting to a later date.

7. Etiquette at the meeting

For some participants, this will be their first virtual meeting. In order to make the hearing productive for everyone, the following rules must be adhered to and etiquette observed:

- The meeting will be presided over by the Mayor who will invite participants to speak individually at appropriate points. All other participants must remain silent until invited to speak by the Mayor;
- If invited to contribute, participants should make their statement, then wait until invited to speak again if required;
- If it is possible, participants should find a quiet location to participate in the Zoom meeting where they will not be disturbed as background noise can affect participants.
- If there are intermittent technological faults during the meeting then the Mayor will ask the speaker to repeat from the point where the disruption started. Whilst intermittent disruption is frustrating, it is important that all participants remain professional and courteous.
- The Council Procedure Rules as shown in the Council's Constitution will apply to the meeting in the normal way, as far as is practicable.

8. Meeting Procedures

Democratic Services Officers will facilitate the meeting. Their role will be to control conferencing technology employed for remote access and attendance and to administer Member interaction, engagement and connections on the instruction of the Mayor.

The Council has put in place a technological solution that will enable Members participating in meetings remotely to indicate their wish to speak via this solution. This will be via the 'raise hand' function in the Participants field of the Zoom software used for the meeting.

The Mayor will follow the rules set out in the Council's Constitution when determining who may speak, as well as the order and priority of speakers and the content and length of speeches in the normal way.

The Mayor, at the beginning of the meeting, will make reference to the protocol for the meeting and the rules of debate. The Mayor's ruling during the debate will be final.

Members are asked to adhere to the following etiquette during remote attendance at the meeting:

- All Councillors and participating officers are asked to join the meeting no later than twenty minutes before the start to allow themselves and Democratic Services Officers the opportunity to test the equipment.
- Any camera (video-feed) should show a non-descript background or, where possible,

a virtual background and Members should be careful to not allow any exempt or confidential papers to be seen in the video-feed.

- During general debate, rather than raising one's hand or rising to be recognised or to speak, Members attending remotely should avail themselves of the remote process for requesting to be heard and use the 'raise hand' function in the participants field of the Zoom software.
- If a Member wishes to raise a Point of Order, Personal Explanation, Clarification or Point of Information then he/she should unmute their microphone and state which of those procedures are to be drawn to the attention of Members. The Mayor will then invite the Member to make the point after which the microphone of the Member will be muted.
- Other than when raising a Point of Order, Personal Explanation, Clarification or Point of Information, Members may only speak when invited to by the Mayor as Chair of the meeting.
- Only one person may speak at any one time.
- When referring to a specific report, agenda page, or slide, participants should mention the report, page number, or slide so that all Members have a clear understanding of what is being discussed at all times

Voting will be conducted using the electronic voting function within Zoom. The Democratic Services Officer will announce the result of the vote and the Mayor will then move on to the next agenda item.

A record of votes and how individual Members voted will be appended to the minutes following the meeting.

Any Member participating in a remote meeting who declares a disclosable pecuniary interest, or other declarable interest, in any item of business that would normally require them to leave the room, must also leave the remote meeting. The Democratic Services Officer or meeting facilitator will move the Member to the Zoom waiting room until the item is complete, and then return to the meeting.

9. After the Hearing - Public Access to Meeting Documentation following the meeting

Members of the public may access minutes, decision notices and other relevant documents through the Council's website. www.havering.gov.uk

For any further information on the meeting, please contact anthony.clements@onesource.co.uk, tel: 01708 433065.



**MINUTES OF A MEETING OF THE COUNCIL OF THE
LONDON BOROUGH OF HAVERING
Council Chamber - Town Hall
26 February 2020 (7.30 pm - 0.08 am)**

Present: The Mayor (Councillor Michael Deon Burton) in the Chair

Councillors Councillors Robert Benham, Ray Best, Carole Beth, Joshua Chapman, John Crowder, Philippa Crowder, Keith Darvill, Osman Dervish, Nic Dodin, David Durant, Tony Durdin, Brian Eagling, Gillian Ford, Jason Frost, Martin Goode, Linda Hawthorn, Judith Holt, Tele Lawal, Paul Middleton, Sally Miller, Robby Misir, Ray Morgon, Barry Mugglestone, John Mylod, Stephanie Nunn, Denis O'Flynn, Gerry O'Sullivan, Ron Ower, Dilip Patel, Nisha Patel, Bob Perry, Viddy Persaud, Roger Ramsey, Timothy Ryan, Jan Sargent, Carol Smith, Christine Smith, Matt Sutton, Maggie Themistocli, Jeffrey Tucker, John Tyler, Linda Van den Hende, Christine Vickery, Melvin Wallace, Ciaran White, Damian White, Michael White, Reg Whitney, Christopher Wilkins, Graham Williamson and Darren Wise

Approximately 12 Members' guests and members of the public and a representative of the press were also present.

Apologies were received for the absence of Councillors Paul McGeary and Natasha Summers.

The Mayor advised Members and the public of action to be taken in the event of emergency evacuation of the Town Hall becoming necessary.

The Mayor's Official Chaplain, Reverend Kevin Browning, Vicar, St John and St Matthew Church, South Hornchurch opened the meeting with prayers.

The meeting closed with the singing of the National Anthem.

54 MINUTES (agenda item 3)

The minutes of meeting held on 22 January 2020 were before the Council for approval. It was clarified that the motion referred to at minute 51 (firework displays) was submitted by the North Havering Residents' Group.

RESOLVED:

That the minutes of the meeting of the Council held on 22 January 2020 be agreed as a correct record.

55 **DISCLOSURE OF INTERESTS (agenda item 4)**

As shown below, all Members present disclosed an interest in agenda item 7 – Members' Allowances Scheme 2020/21 as they were in receipt of Members' Allowances and in agenda item 8 – the Council's Budget 2020/21 as they were occupiers of land with a liability for Council Tax.

The legal granting of a dispensation allowing all Members to take part in the meeting and vote in such instances was **AGREED** without division.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Barry Mugglestone, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Brian Eagling, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Carol Smith, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Carole Beth, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Christine Smith, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Christine Vickery, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Christopher Wilkins, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ciaran White, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Damian White, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Darren Wise, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor David Durant, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Denis O'Flynn, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Dilip Patel, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Gerry O'Sullivan, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Gillian Ford, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Graham Williamson, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Jan Sargent, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Jason Frost, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Jeffrey Tucker, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Crowder, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Crowder, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Mylod, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Tyler, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Joshua Chapman, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Joshua Chapman, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Judith Holt, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Keith Darvill, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Linda Hawthorn, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Linda Van den Hende, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Maggie Themistocli, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Martin Goode, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Matt Sutton, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Melvin Wallace, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Michael Deon Burton, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Michael White, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Nic Dodin, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Nisha Patel, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Osman Dervish, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Paul Middleton, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Philippa Crowder, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ray Best, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ray Morgon, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Reg Whitney, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Robby Misir, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Robert Benham, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Roger Ramsey, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ron Ower, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Sally Miller, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Stephanie Nunn, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Tele Lawal, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Timothy Ryan, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Tony Durdin, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Viddy Persaud, Pecuniary, In receipt of Member's Allowance.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Barry Mugglestone, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Bob Perry, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Brian Eagling, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Carol Smith, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Carole Beth, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Christine Smith, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Christine Vickery, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Christopher Wilkins, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Ciaran White, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Damian White, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Darren Wise, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor David Durant, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Denis O'Flynn, Personal, Occupier of land with a liability for Council Tax.

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Councillor Dilip Patel, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Gerry O'Sullivan, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Gillian Ford, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Graham Williamson, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Jan Sargent, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Jason Frost, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Jeffrey Tucker, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor John Mylod, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Judith Holt, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Keith Darvill, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Linda Hawthorn, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Linda Van den Hende, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Maggie Themistocli, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Melvin Wallace, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Michael Deon Burton, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Michael White, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Nic Dodin, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Nisha Patel, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Osman Dervish, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Paul Middleton, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Philippa Crowder, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Robby Misir, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Robert Benham, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Roger Ramsey, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Ron Ower, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Sally Miller, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Stephanie Nunn, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Tele Lawal, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Timothy Ryan, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Tony Durdin, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Viddy Persaud, Personal, Occupier of land with a liability for Council Tax.

56 **ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE (agenda item 5)**

The Mayor reminded Members of his civic dinner scheduled for 24 April at Hornchurch Stadium and congratulated the Mayoral Support Officer on a recent promotion from the Guild of Macebearers.

The Leader of the Council showed the meeting a video which detailed recent and planned work and projects undertaken by the Council.

57 PROCEDURE (agenda item 6)

A procedural motion that agenda items 7 and 8 (Members' Allowances Scheme 2020/21 and The Council's Budget 2020/21) be dealt with via a single debate was **AGREED** without division.

A procedural motion that Council Procedure Rule 13.3 regarding the length of speeches in debate be suspended during the debate on items 7 and 8 was **AGREED** by 36 votes to 16 (see division 1).

58 MEMBERS' ALLOWANCES 2020/21 (agenda item 7)

A report of the Chief Executive proposed the Members' Allowances Scheme 2020/21.

Deemed motion on behalf of the Administration

That the report be adopted and its recommendations be carried into effect.

Amendment by the Independent Residents' Group, residents' Group and the Upminster and Cranham Residents' Associations Groups

As shown in appendix 1 to these minutes.

Following debate, the amendment on behalf of the Independent Residents', Residents, and Upminster and Cranham Residents' Associations Groups was **NOT AGREED** by 29 votes to 23 (see division 2) and the deemed motion on behalf of the Administration that the report be adopted and its recommendations carried into effect was **AGREED** by 29 votes to 23 (see division 3).

RESOLVED:

1. That the proposed Members' Allowances scheme, attached at Appendix 2 to these minutes, becomes effective from 1st April 2020 and the existing scheme be revoked with effect from the same date.
2. That it be noted that the basic allowance will increase to £10,412 per year, in line with the 2% inflation rate increase as per the local government pay settlement.
3. That it be noted that that special responsibility allowances will also increase by 2% as per the agreed local government pay settlement. In addition, there is a proposed voluntary opt-in increase for the Leader of Principal Opposition and Leader of Minority Group allowance levels; and an increase to the Deputy Mayor SRA, as reflected in the following table:

59 THE COUNCIL'S BUDGET 2020/21 (agenda item 8)

Council had before it a report of Cabinet incorporating the budget proposals for 2020/21. This referred to reports presented to Cabinet at its meeting on 12 February 2020 which were also included in the agenda papers for the council meeting.

Deemed motion on behalf of the Administration

That the report be adopted and its recommendations be carried into effect.

Amendment by the Independent Residents' Group, residents' Group and the Upminster and Cranham Residents' Associations Groups

As shown in appendix 3 to these minutes.

Following debate, the amendment on behalf of the Independent Residents' Residents' and Upminster and Cranham Residents' Associations' Groups was **NOT AGREED** by 29 votes to 23 (see division 4) and the deemed motion that the report of Cabinet be adopted, its recommendations carried into effect and the Council Tax be set was **AGREED** by 29 votes to 23 (see division 5).

RESOLVED:

1. **That the following as submitted in the report to Cabinet of 12 February 2020 be approved:**
 - **The General Fund budget for 2020/21**
 - **The Council Tax for Band D properties and for other Bands of properties, all as set out in Appendix E of the Cabinet report.**
 - **The Delegated Schools' Budget for 2020/21, as set out in section 2.3 of the Cabinet report.**
 - **The Capital Programme for 2020/21 as set out in the Capital Strategy and Programme Report reported to Cabinet on 12 February 2020.**
 - **That a resolution be passed as set out in section 5.3 of the Cabinet report to enable Council Tax discounts to be given at the 2020/21 level.**
2. **The Council delegate authority to the Chief Financial Officer to adjust the Corporate Risk Budget to account for any further variations that may arise.**
3. **That, in accepting recommendation 1, Council is mindful of the advice of the Chief Finance Officer as set out in section 10 of the report to Cabinet.**

4. That it be noted that under delegated powers the Chief Finance Officer has calculated the amount of 88,883 (called T in the Act and Regulations) as its Council Tax base for the year 2020/21 in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) made under Section 31B of the Local Government Finance Act 1992 as amended.
5. That the amount of £130,104,269 be now calculated as the Council Tax requirement for the Council's own purposes for 2020/21, with £11,689,003 of that amount being ringfenced for Adult Social Care.
6. That the following amounts be now calculated by the Council for the year 2020/21 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:

(a)	£523,708,109	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
(b)	(£393,603,840)	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	£130,104,269	being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year.
(d)	£1,463.77	being the amount at (c) above divided by the taxbase, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.

7. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in the table below as the amounts of Council Tax for 2020/21 for each of the categories of dwellings.

Valuation Bands London Borough of Havering			
	Havering	Adult Social Care	Total
	£ p	£ p	£ p
A	888.18	87.67	975.85
B	1,036.20	102.29	1,138.49
C	1,184.23	116.90	1,301.13
D	1,332.26	131.51	1,463.77
E	1,628.32	160.73	1,789.05
F	1,924.37	189.96	2,114.33
G	2,220.44	219.18	2,439.62
H	2,664.52	263.02	2,927.54

- 8 That it be noted for the year 2020/21 the major precepting authority (the GLA) has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below as proposed by the Mayor.

Valuation Bands Greater London Authority	
	£ p
A	221.38
B	258.28
C	295.17
D	332.07
E	405.86
F	479.66
G	553.45
H	664.14

9. That, having calculated the aggregate in each case of the amounts at 7 and 8 above, the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2020/21 for each of the categories of dwellings shown below:

Valuation Bands	£ p
A	1,197.23
B	1,396.77
C	1,596.30
D	1,795.84
E	2,194.91
F	2,593.99
G	2,993.07
H	3,591.68

The effect of adopting this resolution would be to set the Council Tax for a Band D property at £1,795.84

10. That Council having considered the principles approved under the Local Government Finance Act 1992 by the Secretary of State for Communities and Local Government concludes that the Council's basic relevant amount of Council Tax for 2020/21 is not excessive.

11. That any Council Tax payer who is liable to pay an amount of Council Tax to the Authority in respect to the year ending on 31 March 2021, who is served with a demand notice under Regulation 20(2) of the Council Tax (Administration and Enforcement) Regulations 1992 as amended and who makes payment to the Authority of the full balance of the estimated amount shown on that demand by 1 April 2020, may deduct a sum equivalent to 1.5% of and from the estimated amount and such reduced amount shall be accepted in full settlement of that estimated amount.
12. That Council approves that Havering joins the 67% London Business Rate Pool for 2020/21 and agrees the Memorandum of Understanding (MOU) as set out in paragraph 3.3.5 and Appendix L of the Cabinet Report of 12 February 2020 despite it representing an estimated reduction in revenue of £1.5m compared to the previous 75% pool.
13. That Council approves that the Council Tax Support Scheme 2019/20 is adopted for 2020/21 as set out in Section 12 of the Cabinet report of 12 February 2020.
14. That the Council approves that the financial procedures for virements are updated as set out in paragraph 7.4 and Appendix M of the Cabinet report of 12 February 2020.
15. That Council approves the Housing Revenue Account (HRA) Major Works Capital Programme, detailed in Appendix 1a of the HRA Budget for 2020/2021 and HRA Major Works Capital Programme 2020/21 – 2024/25 report to Cabinet of 12 February 2020.
16. That Council approves the HRA Capital expenditure and financing for the 12 Sites Joint Venture, detailed in paragraphs 3.5.1 to 3.5.21 and Appendix 1b of the of the HRA Budget for 2020/2021 and HRA Major Works Capital Programme 2020/21 – 2024/25 report to Cabinet of 12 February 2020.
17. That Council approves the Treasury Management Strategy Statement, Prudential Indicators, and the Minimum Revenue Provision Statement for 2020/21 as shown in the separate report to Cabinet of 12 February 2020.
18. That Council approves the Capital Strategy and Programme for 2020/21 as shown in the separate report to Cabinet of 12 February 2020.

60 VOTING RECORD

The record of voting decisions is attached as appendix 4 to these minutes.

Mayor

UCRA		
Basic Allowance (x 54)	10,208	551,232
Leader of the Council	39,000	39,000
Deputy Leader of the Administration	26,000	26,000
Cabinet Members (x 5)	24,000	120,000
Leader of Principal Opposition	7,650	7,650
Leader of Minority Opposition Groups (x 4)	2,000	8,000
Mayor	12,000	12,000
Deputy Mayor	4,000	4,000
Overview & Scrutiny Board Chair	10,000	10,000
People Overview & Scrutiny Sub-Committee Chair	7,500	7,500
Places Overview & Scrutiny Sub-Committee Chair	7,500	7,500
Audit Chair	2,000	2,000
Pensions Chair	3,000	3,000
Planning Committee Chair	4,000	4,000
Strategic Planning Chair	5,000	5,000
Licensing Chair	5,000	5,000
Topic Group Support Fund	16,000	16,000
(This fund will support additional scrutiny work)		
Governance Chair - Leader of the Council		
Delete the following Committees:		
Highways		
Adjudication & Review		
Joint Venture Working Party		
Total		827,882
RA's Member Allowance Saving		123,000
Adminsitration SRA Increase		44,000
Total RA's Member Allowance Saving		167,000

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Members' Allowances Scheme

Agreed at the meeting of the Council on 26 February 2020:

The new Scheme is agreed with effect from 1st April 2020 and the revocation of the Members' Allowance Scheme (2019) is effective from 31st March 2020.

The Council of the London Borough of Havering in exercise of the powers conferred by the Local Authorities (Members Allowances) (England) Regulations 2003 hereby makes the following scheme:

- 1 This scheme may be cited as the Havering London Borough Council Members' Allowance Scheme. The new scheme shall have effect from 1st April 2020.
- 2 In this scheme, "councillor" means a councillor of the London Borough of Havering and "year" means the period ending on 31st March 2021 and any period of 12 months ending on 31st March in any year after 2021.
- 3 **Basic allowance (Schedule 1)**

Subject to paragraphs 7 and 11, for each year a basic allowance of £10,412 shall be paid to each councillor.
- 4 **Special responsibility allowance (Schedule 1)**
 - (a) For each year a special responsibility allowance shall be paid to those councillors who hold the special responsibilities in relation to the Council that are specified in schedule 1 to this scheme.
 - (b) Subject to paragraph 7, the amount of each such allowance shall be the amount specified against that special responsibility in that schedule.
 - (c) When a councillor would otherwise be entitled under the scheme to more than one special responsibility allowance, then the entitlement shall instead be only to one of them, being the one attracting the higher rate.
 - (d) Where a Member is also a member of another authority, that Member may not receive allowances from more than one authority in respect of the same duties.
- 5 **Child and dependent care allowance**

These expenses are expected to be met from the Basic Allowance.

6 **Renunciation & Inflationary rate increase**

A Councillor may, by notice in writing given to the Chief Finance Officer, elect to forego any part of his/her entitlement to an allowance under this scheme.

7 **Part-year entitlements**

- (a) The provisions of this paragraph shall have effect to regulate the entitlements of a councillor to basic and special responsibility where, in the course of a year, this scheme is amended or that a councillor becomes, or ceases to be, a councillor, or accepts or relinquishes a special responsibility in respect of which a special responsibility allowance is payable.
- (b) If an amendment to this scheme changes the amount to which a councillor is entitled by way of a basic allowance or a special responsibility allowance, then in relation to each of the periods:
 - (i) beginning with the year and ending with the day before that on which the first amendment in that year takes effect, or
 - (ii) beginning with the day on which an amendment takes effect and ending with the day before that on which the next amendment takes effect, or (if none) with the year.

The entitlement to such an allowance shall be to the payment of such part of the amount of the allowance under this scheme as it has effect during the relevant period as bears to the whole the same proportion as the number of the days in the period bears to the number of days in the year.

- (c) Where the term of office of a councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that councillor to a basic allowance shall be to the payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his/her terms of office subsists bears to the number of days in that year.
- (d) Where this scheme is amended as mentioned in paragraph 7(b), and the term of office of a councillor does not subsist throughout the period mentioned in paragraph 7(b)(i), the entitlement of any such councillor to a basic allowance shall be to the payment of such part of the basic allowance referable to each such period (ascertained in accordance with that paragraph) as bears to the whole the same proportion as the number of days during which his/her term of office as a councillor subsists bears to the number of days in that period.

- (e) Where a councillor has, during part of, but not throughout, a year such special responsibilities as entitle him or her to a special responsibility allowance, that councillor's entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he or she has such special responsibilities bears to the number of days in that year.
- (f) Where this scheme is amended, as mentioned in paragraph 7(b), and a councillor has, during part, but does not have throughout, the whole of any period mentioned in paragraph 7(b)(i) of that paragraph any such special responsibilities as entitle him or her to a special responsibility allowance, that councillor's entitlement shall be to payment of such part of the allowance referable to each such period (ascertained in accordance with that paragraph) as bears to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.

8 Travelling and Subsistence (Schedule 2)

- (a) Members can claim travelling expenses for travelling outside of the Borough on official Council business as set out in Schedule 2.
- (b) Members can claim subsistence expenses on official Council business when outside of the Borough as set out in schedule 2.

9 Claims and payments

- (a) Payments shall be made in respect of basic and special responsibility allowances, subject to paragraph 8(b), in instalments of one-twelfth of the amount specified in this scheme on the last working day of each month.
- (b) Where a payment of one-twelfth of the amount specified in this scheme in respect of a basic allowance or a special responsibility allowance would result in the councillor receiving more than the amount to which, by virtue of paragraph 7, he or she is entitled, then payment shall be restricted to such amount as will ensure that no more is paid than the amount to which he or she is entitled.
- (c) Payments in respect of Travel and Subsistence shall be made to the councillor on receipt of a claim form with supporting receipts/vouchers. Claims must be made within three months of the claim arising.

10 **Pension Scheme**

No Member in the scheme is entitled to apply for inclusion in the Pension Scheme.

11 **Financial Limits**

The Chief Finance Officer will arrange for the budget for members allowances to be monitored to ensure that budgetary issues are reported to Members.

(a) Increases in Allowances

Basic Allowances as quoted will be updated for 2020/21 by any 2020/21 increases as agreed under the annual Local Government Pay Settlement of the Joint Negotiating Committee for Chief Officers of Local Authorities or its replacement under the local pay agreement. The amounts so calculated are to be rounded up to be divisible for payment purposes.

The amended basic allowance will be found on the Internet once any annual % uplifts have been agreed.

The Travelling and Subsistence allowances will be increased in line with the increase in officer rates.

(b) Suspension of Basic and Special Responsibility Allowance

Where a Member is suspended, or partially suspended, from his/her responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000, or Regulations made under that part, the part of Basic and Special Responsibility allowance payable to him/her in respect of the period for which he is suspended or partially suspended will be withheld by the Authority..

12 **Mayor and Deputy**

The Mayor and Deputy Mayor's allowance covers the cost of all Mayoral activities such as clothing, personal expenses and sundry expenses – including items such as raffle tickets, sponsorship and donations.

The Mayor and Deputy Mayor will be responsible for all such payments via the SRA, which will be taxed. The Council will meet the cost of:

- Havering Civic receptions, award pins and certificates at the civic award ceremony;

- Medals, certificates and frames in the event of there being any ceremony associated with Honorary Alderman/Freeman of the Borough awards;
- Gifts given on behalf of the Council in reciprocation or gifts initiated by the Council for promotional purposes;
- Postage costs and all costs associated with the Mayoral transport, robes etc.

13 Co-Optees and Independent Persons' Allowances

The standard rate of allowance for statutory co-optees is £119 per meeting attended.

The Independent Person for standards of Members' Conduct will be paid an annual allowance of £1,000, in monthly instalments.

Co-optees and Independent Persons will be reimbursed for all travel costs in accordance with the above, whether the travel is within or outside the Borough, but will not be paid subsistence.

14 Note

- (a) The Council is required to keep a record of the payments made by it in accordance with this scheme.
- (b) The record is required to be available for inspection at all reasonable times free of charge by any local government elector for the borough who may make a copy of any part of it.
- (c) The Council is also required to arrange publication of the total sums paid in each year to each member in respect of basic and special responsibility allowances.
- (d) The Council is required to arrange publication of the Scheme when approved.

Schedule 1: Members' Allowances

Category of Allowance	Amount Per Member £
<u>Basic Allowance</u>	10,412
Special Responsibility Allowances:	
Leader of the Council	45,901
Deputy Leader of the Administration	32,048
Cabinet Members	29,356
Deputy Cabinet Member	14,677
Leader of Principal Opposition	7,803 (14,706 opt-in)
Leader of Minority Opposition Groups	2,040 (4,080 opt-in)
Mayor	12,240
Deputy Mayor	8,160
Overview and Scrutiny Board Chairman	14,706
Overview and Scrutiny Board Vice Chairman	7,803
Overview and Scrutiny Sub-Committee Chairmen	7,803
Licensing, Strategic Planning and Planning Committee Chairmen	14,706
Strategic Planning Committee Vice-Chairman	7,803
Planning Committee Vice Chairman	2,040
Licensing Committee Vice Chairmen	*119
Audit, Pensions, Highways and Governance Committees Chairmen	7,803
Adjudication & Review Committee Chairman	2,040
Joint Venture Working Party Chairman	7,803

*Per meeting chaired

NOTES: The basic allowance can be uplifted each year in accordance with paragraph 11.

Schedule 2: Travel and Subsistence

Travelling expenses can only be claimed for travel outside of the borough on official Council business. The rules and entitlements for reimbursement of travel outside the Borough are the same as those for officers.

Subsistence allowances are only payable for official Council business outside the borough where the duties entail an overnight stay or working outside 'normal

office hours'. Members will be reimbursed actual expenditure incurred up to the maximum of the rates set for officers.

Allowances are payable on the basis of expenditure incurred and receipts must be submitted to support claims for subsistence allowances and travel costs.

Travel and subsistence arrangements for key events will be set in line with the above. Taking account of the practicalities of arrangements however, these will be set out and documented by the Chief Finance Officer, prior to each event and be agreed with the Cabinet Member for Finance and Property.

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Resident's Associations BUDGET Amendment 2020/21

Proposal	Description	(Saving) /Pressure 2020/21 £000,s	(Saving) /Pressure full year effect from 2021/22 £000,s
Administration Proposals to reverse/Amend			
Parking Charges	Reinstate 30 minutes free parking, in Upminster and Hornchurch car parks.	430,000	430,000
Total Base Budget Amendments		430,000	430,000

New Savings Proposals			
Review of Members Allowances	Introduce a revised Overview & Scrutiny Sub-Committee Structure and Member Allowance Scheme.	(167,000)	(167,000)
Reduction of revenue budgets - reflects administration proposals from previous years. Living Magazine	Saving by ceasing Living in Havering funding - £156k 60k Print and distribution, £96k salary costs	(156,000)	(156,000)
Reduction of Communications Salaries	Reduction in communication staff	(70,000)	(70,000)
Reduction of revenue budgets - reflects administration proposals from previous years. Christmas Activities	Remove funding for Romford Christmas light switch on event £37k. Seek alternative funding/ Sponsorship but the scale of the event will need to be in line with any sponsorship received.	(37,000)	(37,000)

Total Savings		(430,000)	(430,000)
TOTAL IMPACT ON COUNCIL TAX LEVEL			0

VOTING RECORD

<i>DIVISION NUMBER:</i>	1	2	3	4	5
The Mayor [Cllr Michael Deon Burton]	✓	✗	✓	✗	✓
The Deputy Mayor [Cllr John Mylod]	✓	✗	✓	✗	✓
<u>CONSERVATIVE GROUP</u>					
Cllr Robert Benham	✓	✗	✓	✗	✓
Cllr Ray Best	✓	✗	✓	✗	✓
Cllr Joshua Chapman	✓	✗	✓	✗	✓
Cllr John Crowder	✓	✗	✓	✗	✓
Cllr Philippa Crowder	✓	✗	✓	✗	✓
Cllr Osman Dervish	✓	✗	✓	✗	✓
Cllr Jason Frost	✓	✗	✓	✗	✓
Cllr Judith Holt	✓	✗	✓	✗	✓
Cllr Sally Miller	✓	✗	✓	✗	✓
Cllr Robby Misir	✓	✗	✓	✗	✓
Cllr Dilip Patel	✓	✗	✓	✗	✓
Cllr Nisha Patel	✓	✗	✓	✗	✓
Cllr Viddy Persaud	✓	✗	✓	✗	✓
Cllr Roger Ramsey	✓	✗	✓	✗	✓
Cllr Timothy Ryan	✓	✗	✓	✗	✓
Cllr Carol Smith	✓	✗	✓	✗	✓
Cllr Christine Smith	✓	✗	✓	✗	✓
Cllr Matt Sutton	✓	✗	✓	✗	✓
Cllr Maggie Themistocli	✓	✗	✓	✗	✓
Cllr Christine Vickery	✓	✗	✓	✗	✓
Cllr Ciaran White	✓	✗	✓	✗	✓
Cllr Damian White	✓	✗	✓	✗	✓
Cllr Michael White	✓	✗	✓	✗	✓
<u>RESIDENTS' GROUP</u>					
Cllr Nic Dodin	✗	✓	✗	✓	✗
Cllr Paul Middleton	✗	✓	✗	✓	✗
Cllr Raymond Morgon	✗	✓	✗	✓	✗
Cllr Barry Mugglestone	✗	✓	✗	✓	✗
Cllr Stephanie Nunn	✗	✓	✗	✓	✗
Cllr Gerry O'Sullivan	✗	✓	✗	✓	✗
Cllr Reg Whitney	✗	✓	✗	✓	✗
<u>INDEPENDENT RESIDENTS' GROUP</u>					
Cllr David Durant	✓	✓	✗	✓	✗
Cllr Tony Durdin	✓	✓	✗	✓	✗
Cllr Jan Sargent	✓	✓	✗	✓	✗
Cllr Natasha Summers	A	A	A	A	A
Cllr Jeffrey Tucker	✓	✓	✗	✓	✗
Cllr Graham Williamson	✗	✓	✗	✓	✗
<u>UPMINSTER & CRANHAM RESIDENTS' GROUP</u>					
Cllr Gillian Ford	✗	✓	✗	✓	✗
Cllr Linda Hawthorn	✗	✓	✗	✓	✗
Cllr Ron Ower	✗	✓	✗	✓	✗
Cllr John Tyler	✗	✓	✗	✓	✗
Cllr Linda Van den Hende	✗	✓	✗	✓	✗
Cllr Christopher Wilkins	✗	✓	✗	✓	✗
<u>LABOUR GROUP</u>					
Cllr Carole Beth	✓	✓	✗	✓	✗
Cllr Keith Darvill	✓	✓	✗	✓	✗
Cllr Tele Lawal	✗	✓	✗	✓	✗
Cllr Paul McGeary	A	A	A	A	A
Cllr Denis O'Flynn	✓	✓	✗	✓	✗
<u>NORTH HAVERING RESIDENTS' GROUP</u>					
Cllr Brian Eagling	✓	✗	✓	✗	✓
Cllr Martin Goode	✓	✗	✓	✗	✓
Cllr Darren Wise	✓	✗	✓	✗	✓
<u>INDEPENDENT</u>					
Cllr Bob Perry	✗	✓	✗	✓	✗
Cllr Melvin Wallace	✓	✗	✓	✗	✓
TOTALS					
✓ = YES	36	23	29	23	29
✗ = NO	16	29	23	29	23
O = ABSTAIN/NO VOTE	0	0	0	0	0
ID = INTEREST DISCLOSED/NO VOTE	0	0	0	0	0
A = ABSENT FROM MEETING	2	2	2	2	2
	54	54	54	54	54

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MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF HAVERING Council Chamber - Town Hall 4 March 2020 (7.30 - 9.50 pm)

Present: The Mayor (Councillor Michael Deon Burton) in the Chair

Councillors Councillors Robert Benham, Ray Best, Carole Beth,
Joshua Chapman, John Crowder, Philippa Crowder,
Keith Darvill, Osman Dervish, Nic Dodin, David Durant,
Tony Durdin, Brian Eagling, Gillian Ford, Jason Frost,
Linda Hawthorn, Judith Holt, Tele Lawal, Paul McGeary,
Paul Middleton, Sally Miller, Robby Misir, Ray Morgon,
Barry Mugglestone, John Mylod, Stephanie Nunn,
Denis O'Flynn, Gerry O'Sullivan, Ron Ower, Dilip Patel,
Nisha Patel, Bob Perry, Viddy Persaud, Roger Ramsey,
Timothy Ryan, Carol Smith, Christine Smith, Matt Sutton,
Maggie Themistocli, Jeffrey Tucker, John Tyler,
Linda Van den Hende, Christine Vickery, Melvin Wallace,
Ciaran White, Damian White, Michael White,
Christopher Wilkins, Graham Williamson and Darren Wise

Two Members' guests and a representative of the press were also present.

Apologies were received for the absence of Councillors Martin Goode, Jan Sargent, Natasha Summers and Reg Whitney.

The Mayor advised Members and the public of action to be taken in the event of emergency evacuation of the Town Hall becoming necessary.

Father Roderick Hingley, of the Church of St Alban, Protomartyr, Romford opened the meeting with prayers.

The meeting closed with the singing of the National Anthem.

62 **DISCLOSURE OF INTERESTS (agenda item 3)**

There were no disclosures of interest.

63 **ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE (agenda item 4)**

The Leader of the Council paid tribute to Mr Dennis Brewin, the Head of Catering at the Council who had sadly passed away recently.

64 **BOUNDARY COMMISSION REVIEW, PART 2 (WARDING PATTERNS)
(agenda item 5)**

A report of the Governance Committee asked Council to agree its preferred option to be submitted to the review of Havering's local government electoral arrangements that was currently being undertaken by the Local Government Boundary Commission for England. The Committee had considered a number of options and had recommended to Council **Option 4A** as shown attached to these minutes.

Councillor Ramsey raised a point of clarification on the minutes of the meeting of the Governance Committee held on 20 February 2020 which were included within the papers for the Council meeting. It was noted that he did not say that Heaton and Pettits wards were far apart politically; he had in fact said that the wards concerned were far apart geographically.

Deemed motion on behalf of the Administration

That the report be adopted and its recommendations carried into effect.

Amendment on behalf of the Independent Residents' Group

This Council agrees with Option 4A but rejects the proposal to divide the existing Rainham and Wennington ward into two, to create a one member ward north of New Road (A1306) and a two member ward south of New Road (***replaced with a 3 Member ward known as 'Rainham & Wennington'***) because it appears the proposal is made for partisan political advantage contrary to Boundary Commission criteria, and because:-

- There is no special reason for a one member ward in this area, as its clearly part of Rainham and the ward has existed since the LB Havering was formed in 1964 and all residents consider themselves as living in Rainham, with the River Ingrebourne acting as a natural border.
- The social and cultural connections between both sides of New Road are strong. For example, all residents consider Rainham Village Conservation Area and buildings a part of their heritage and attend Christmas and May Fayre's organised by council supported Rainham Association for Village Events.
- The dissecting New Road is easily crossed, meaning it's a porous soft border rather than a hard border.
- The main connecting road is Upminster Road North and South which is a busy bus and pedestrian route through a traffic light crossing.
- Residents north of New Road use Tesco Extra in Rainham Village and the High Street in the south side for most of their local convenience shopping as there is only a few small shops on the north side.
- There are three primary schools and a secondary school attended by children throughout the ward.

- The north side contains about 45% of the population, so well above the 33% for an equal division of the ward. Therefore to equalise numbers Option 4A proposes dividing the north side between residents East and West of Upminster Road North, but this undermines the logic behind creating a separate ward north of New Road. How can the northern side be deemed a distinct area and then divided in an arbitrary way, with part of it remaining part of the south side?
- One member wards should be the exception to ensure representation in case a member falls ill etc.

This Council agrees with Option 4A but calls on the Boundary Commission to implement the proposed changes for the 2026 rather than 2022 local elections, because:-

- The projected big increase in population is based on planning consents for developments that may not be built and occupied by 2026, let alone 2022.
- The creation of new wards in Romford and Beam Park based on projected increase in population will result in ghost wards with unequal representation if implemented for the 2022 local elections.
- The big changes proposed to ward boundaries will result in many residents leaving and joining, old and new wards. This severe disruption is too close to the 2022 local elections. To ensure effective continuing representation a more evolutionary transition is needed by implementing the changes for the 2026 local elections.
- Boundary Commission reviews work on projected figures to ensure longevity to the changes made. This aim is not compromised by implementing the Option 4A changes in 2026 as the last review was 20 years ago, so there is unlikely to be another review anytime soon.
- Boundary Commission can exercise a sliding scale of discretion as everywhere is different. Big increases in projected population growth due to high density localised high rise building is untypical and requires a distinct response.

Amendment on behalf of the Upminster and Cranham Resident Associations' Group

That the recommendation of the report be amended to read as follows:

Council approves the preferred option 1A (attached) to be submitted as the Council's submission to the Commission. This is for the following reasons:

- Retain the existing structure of 18 three member wards
- Continuity of the existing wards and boundaries where possible, with changes kept to a minimum
- Meet the prescribed LGBC conditions of 1) Electoral equality for votes 2) Community identities and interests and 3) Effective and convenient local government

Amendment on behalf of the Labour Group

The Labour Group hereby amends the Part 2 submission to the Local Government Boundary Commission recommended by the Governance Committee in respect of the Ward by Ward proposals as follows:-

- 1) Gooshays Ward (from Havering Park Ward) to include the following roads:- Kynance Close, The Mount, Castle Close, Greenbank Close and Noak Hill Road
- 2) Heaton Ward (from Havering Park Ward) to include Sunset Drive.

A procedural motion was proposed on behalf of the Upminster and Cranham Residents Associations' Group by Councillor Wilkins and seconded by Councillor Ford. The motion, to allow the alteration of the amendment by the Upminster and Cranham Residents Associations' Group, was **CARRIED** by 50 votes to 0 (see division 1) and it was **RESOLVED**:

That the amendment on behalf of the Upminster and Cranham Residents' Associations Group be changed so that it reads as follows:

The Upminster and Cranham Residents Associations' Group hereby amends the Governance Committee preferred option for the following reasons:

The amendment:

- **Retains the existing structure of 18 three member wards**
- **Provides continuity of the existing wards and boundaries where possible, with changes kept to a minimum**
- **Meets the prescribed LGBC conditions of 1) Electoral equality for votes 2) Community identities and interests and 3) Effective and convenient local government**
- **Ward names remain as at present, giving continuity to voters**

The amendment produces the warding arrangement as per the supplementary agenda.

A procedural motion was proposed on behalf of the Independent Residents' Group by Councillor Durant and seconded by Councillor Tucker. The motion, to allow the amendment by the Independent Residents' Group to be treated as two separate amendments, was **NOT CARRIED** by 33 votes to 17 (see division 2) and it was **RESOLVED**:

That the amendment on behalf of the Independent Residents' Group not be treated as two separate amendments.

The deemed motion was proposed by the Leader of the Council and seconded by the Deputy Leader. The proposer commented that the Labour Group amendment produced a variance of greater than 10% for Bedfords and Gooshays wards but did not state why such large variances were needed.

The amendment on behalf of the Independent Residents' Group was proposed by Councillor Tucker and seconded by Councillor Durant. The proposer pointed out that the preferred option sought to keep Rainham and Wennington ward at almost the same size but to reduce it to two Councillors. The proposer also did not support the overall increase in Councillors under the preferred option, feeling that the overall numbers should be reduced in order to allow more Members to speak in debates etc.

The amendment on behalf of the Upminster and Cranham Residents Associations' Group was proposed by Councillor Hawthorn and seconded by Councillor Tyler. This sought to retain 18 three Member wards and avoid unnecessary changes in ward boundaries. The proposer raised concern over the preferred option which sought to split Romford Town Centre between Gidea Park, Hylands, Mawneys and Pettits wards which was not felt to be efficient. Concern was also raised over the planned Berwick Pond ward which sought to create a new ward from an area more affiliated to Upminster.

The amendment on behalf of the Labour Group was proposed by Councillor Darvill and seconded by Councillor McGeary. This sought to locate a small number of roads in the Gooshays ward which, under the preferred option, would be located in the Bedfords ward. This suggested variance was based on community and geographical reasons as it would link properties in this area more closely with the existing communities in the Gooshays ward.

During general debate, Members raised a number of issues including that the likely rise in population meant it would be necessary to split Romford Town Centre across several wards. It was also felt that a one Member ward could be justified if it was right for that community. A Member also felt that it was positive that the entire community of Marshalls Park would be brought together in the Pettits ward. Population growth would also mean more and different sized wards would be needed.

A Member added that the Heath Park area was currently split across wards but had a distinct community identity. Under the preferred option, the full Heath Park area would be incorporated into Gidea Park ward. The Elm Park area would also be united within one ward. Another Member commented that the Rainham and Wennington ward was divided under the preferred option along the North Road area and that this ward should retain three Members. A Member added that the preferred option respected community

boundaries and the proposed new ward names would identify local communities better.

Other issues raised included the changes proposed to St Andrews ward and that the preferred option now placed almost all of Gidea Park within one ward. A Member felt that the preferred option offered more sensible ward boundaries across the borough and also provided more meaningful ward names. It was felt that the rise in population in the Central Romford area meant that the amendment proposed by the Upminster and Cranham Residents Associations' Group was not sustainable. The preferred option put the community at the heart of the proposals. All core public sites in Gidea Park for example would now be within the same ward.

Concern was raised by a Member over there only being one Councillor for the proposed Berwick Pond ward. There appeared to be no back up if the ward Councillor was absent for any reason and the Damyns Hall aerodrome in the area was associated by the local community with Upminster rather than any other area. Another issue raised was that the Exhibition Estate in Gidea Park would in fact be in Pettits ward under the preferred option.

Following debate, the amendment on behalf of the Independent Residents' Group was **NOT CARRIED** by 28 votes to 11 (see division 3); the amendment on behalf of the Upminster and Cranham Residents' Association Group was **NOT CARRIED** by 28 votes to 17 (see division 4); the amendment on behalf of the Labour Group was **NOT CARRIED** by 31 votes to 13 (see division 5); the deemed motion on behalf of the Administration was **AGREED** as the substantive motion by 36 votes to 14 (see division 6).

RESOLVED:

That the report be adopted and its recommendation carried into effect i.e. that the preferred option 4A be approved to be submitted as the Council's submission to the Commission.

65 ALLOCATION OF SEATS ON THE COMMITTEES OF THE COUNCIL (agenda item 6)

The Mayor had used his legal powers as Chairman of the meeting to accept two late reports onto the agenda as urgent items (agenda items 6 and 7). The Mayor advised the meeting that the reason for this decision was that he had been guided by reasons of prudence and diligence in order to speedily facilitate the Council business, which was the right way to go.

A report by the Chief Executive sought to address a recent change in the make-up of the Council and the effect on allocation of committee seats caused by caused by Councillor Perry ceasing to be a member of the Conservative Group and becoming an independent member of the Council.

The report was **AGREED** without division and it was **RESOLVED:**

That the seat allocation for political balance as set out in appendix 3 to these minutes be agreed.

66 VACANCIES FOR THE POSITIONS OF CHAIRMAN, CRIME AND DISORDER SUB-COMMITTEE AND VICE-CHAIRMAN, LICENSING COMMITTEE (agenda item 7)

A report of the Chief Executive requested that, following the resignation of Councillor Perry, nominations be received for the vacant positions of Chairman of the Crime and Disorder Sub-Committee and Vice-Chairman of the Licensing Committee.

The following nominations were received for the position of Chairman of the Crime and Disorder Sub-Committee:

On behalf of the Conservative Group – Councillor Sally Miller

On behalf of the Upminster and Cranham Residents Associations' Group – Councillor John Tyler

On behalf of the Labour Group – Councillor Tele Lawal

Councillor Sally Miller was **ELECTED** as Chairman of Crime and Disorder Sub-Committee by 28 votes to 17 for Councillor John Tyler and 5 for Councillor Tele Lawal (see division 7).

The following nominations were received for the position of Vice-Chair of Licensing Committee:

On behalf of the Conservative Group – Councillor Sally Miller

On behalf of the Residents Group – Councillor Paul Middleton

On behalf of the Upminster and Cranham Residents Associations' Group – Councillor Linda Van den Hende

Councillor Sally Miller was **ELECTED** as Vice-Chairman of the Licensing Committee by 28 votes to 15 for Councillor Paul Middleton and 7 for Councillor Linda Van den Hende (see division 8).

67 VOTING RECORD (agenda item)

The record of voting decisions is attached as appendix 4 to these minutes.

Mayor



LONDON BOROUGH OF HAVERING
Boundary Commission Review

Part 2 Submission
The Local Government Boundary
Commission for England



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1. SUMMARY

The Local Government Boundary Commission for England (LGBCE) is undertaking a review of the London Borough of Havering's local government electoral arrangements. The outcome of the review being implemented in readiness for the 2022 Council elections.

In September 2019, the Council recommended to the Commission that it retain its existing cohort size of 54 (Part 1 submission). The Commission subsequently informed the Council that it was minded to agree to the proposal.

For its Part 2 submission on warding arrangements, **the Council proposes a pattern of 22 wards across a total membership of 56 councillors**. The proposal gives a councillor / elector ratio of 1:3728 (by 2025).

The Council considers that it has drawn up a ward arrangement which the Boundary Commission will find acceptable by meeting the statutory criteria for a successful electoral review.

2. ABOUT THE BOROUGH

Havering is an outer London borough and the third largest in London, comprising 43 square miles. It is mainly characterised by suburban development, with almost half of the area dedicated to open green space, particularly to the east of the borough. Havering has around 108 parks and green spaces, with 14 parks having 'Green Flag' status.

The borough is 50% Green Belt and resembles Essex in that it has clear Town Centres rather than the continuous mass of housing that makes up the inner London Boroughs. This brings constraints that do not exist in Inner London, such as increased travel time from one urban area to another. As a result, car usage is high, with 77% of households having at least one car and 32.8% having 2 or more cars – the second highest proportion reported in London.

The borough has good transport links, with a number of railway lines traversing it in a broadly east-west direction, notably the lines from Colchester and Southend into central London. The main arterial A12 and A13 roads pass through the borough, while the nearby M25 motorway forms part of its eastern and northern boundary. The River Thames forms its southern boundary.

The principal town, Romford, is densely populated and is an area of major metropolitan retail and night time entertainment. The southern part of Havering is within the London Riverside section of the Thames Gateway redevelopment area and will be an area of increasing development and population change.

Havering is a relatively affluent borough with pockets of deprivation to the north (Gooshays and Heaton wards) and south (South Hornchurch). There is a gap in life expectancy between the most and least deprived decile within Havering of 7.9 years for males and 5.5 years for females.

The estimated population of Havering is 256,039 and rising - the borough is predicted to have the 10th fastest growth in population of all English authorities. Havering has the oldest population in London; almost 24% of its population is 60 plus, compared to a London average of 15%, and 23% nationally. This places a particularly high demand on Havering's health and social care services, compared to other boroughs. Approximately a third of the Council's budget is spent on social care, which will significantly increase in line with the projected demographic changes: further increases are expected in both the older (65 plus) and children age groups.

Around 33% (8,800) of children in the borough live in poverty. Approximately 19% of working age residents have a declared disability/long term illness and Havering has one of the highest rates for serious disabilities among London boroughs.

The current local government finance system has not kept pace with the population changes the borough has faced, with the formula having been frozen since 2013, therefore not reflecting the significant change in demand for services. Havering is one of the nine lowest funded outer London boroughs and has seen the fastest growing child numbers of

all the London Boroughs for the last four years in a row - a 45% increase.

3 SUMMARY OF PROPOSED WARDING ARRANGEMENTS

The current Council size (54 councillors) and warding arrangements (18 wards) were determined by the previous electoral review in 1999. In keeping with the general trend across London all wards comprised of three Members.

Greater London Authority (GLA) projections are the only available projections at ward level, making them the only available data source for London boroughs where any analysis is required at ward level, including for boundary reviews. GLA recommends the housing-led variant as default; however the GLA also provides local authorities with projections based on the development trajectory of their choice. These projections are designated “BPO” or Borough Preferred Option, and are not made public due to the potential sensitivity of the underlying development assumptions provided by the local authority. Where a borough has BPO then this is the preferred option for population projections as it is considered more robust, having utilised the most current local council development data.

The last BPO for Havering was produced by the GLA in February 2019. The housing trajectory provided at the time has not significantly changed and therefore this remains our best data source for population projections.

Using the GLA’s 2017-based Borough Preferred Option Projections for Havering, the expected growth in the age 18+ population between 2019 and 2025 is 8.2% - an additional 16,646 adults.

These projections are shown at ward level in the table below. While the rise in the overall 18+ population for the borough is 8.2%, there is a great deal of variance between wards, with South Hornchurch and Romford Town projecting the greatest increases, while in some wards reductions are anticipated.

GLA 2017-based Borough Preferred Option Projections, Havering Wards, Ages 18+, 2019 & 2025

Ward	Population Size		Change 2019 - 2025	
	2019	2025	Number	%
South Hornchurch	11,352	17,229	5,878	51.8
Romford Town	14,606	21,022	6,416	43.9
Brooklands	14,070	16,166	2,096	14.9
Hacton	10,179	10,822	643	6.3
Gooshays	12,095	12,765	670	5.5
Upminster	10,827	11,111	284	2.6
Hylands	11,068	11,334	267	2.4
Heaton	10,608	10,860	252	2.4
St Andrew's	11,265	11,510	246	2.2
Rainham and Wennington	10,290	10,484	194	1.9
Harold Wood	12,103	12,242	139	1.1
Emerson Park	9,996	10,006	10	0.1
Mawneys	10,557	10,563	6	0.1
Cranham	10,364	10,345	-19	-0.2
Elm Park	10,514	10,473	-41	-0.4
Havering Park	10,388	10,316	-72	-0.7
Pettits	10,753	10,661	-92	-0.9
Squirrel's Heath	11,231	11,002	-229	-2
LB Havering	202,264	218,911	16,646	8.2

Source: GLA LB Havering Pop Projections – BPO

The Council's focus when reviewing its warding arrangements is drawn to the Commission's statutory criteria. Those being:

- Electoral equality (a consistent number of electors per councillor);
- Community Identity (strong ward boundaries that reflect communities) and
- Effective and convenient local government (coherent wards).

The Council's aim when drawing up new warding arrangements is to ensure electoral equality where possible (a ratio of 3728 electors per Member being the optimal number). That is however a difficult task and in the Council's view should not undermine the objectives of the remaining statutory criteria.

The Council recognises that communities develop over time and that residents identify themselves with the area in which

they reside, work or socialise. Those communities are shaped in part by nature (rivers, parkland, etc) and/or by man-made features (roads, bus routes, footpaths, railway lines and stations, etc) but also by the daily activities which people undertake as part of everyday life. Walking to the local shops, going to school, visiting a library, participating in sports at the local sports centre and attending places of religious worship are some of the activities to name but a few which shape the places where people live and the communities they are part of.

In attempting to devise new warding arrangements, the Council has sought to create wards which reflect the communities that residents would associate with. It's starting point was to look at the borough in three distinct regions – north, central and south – with the regions separated in the main using established infrastructure to achieve this.

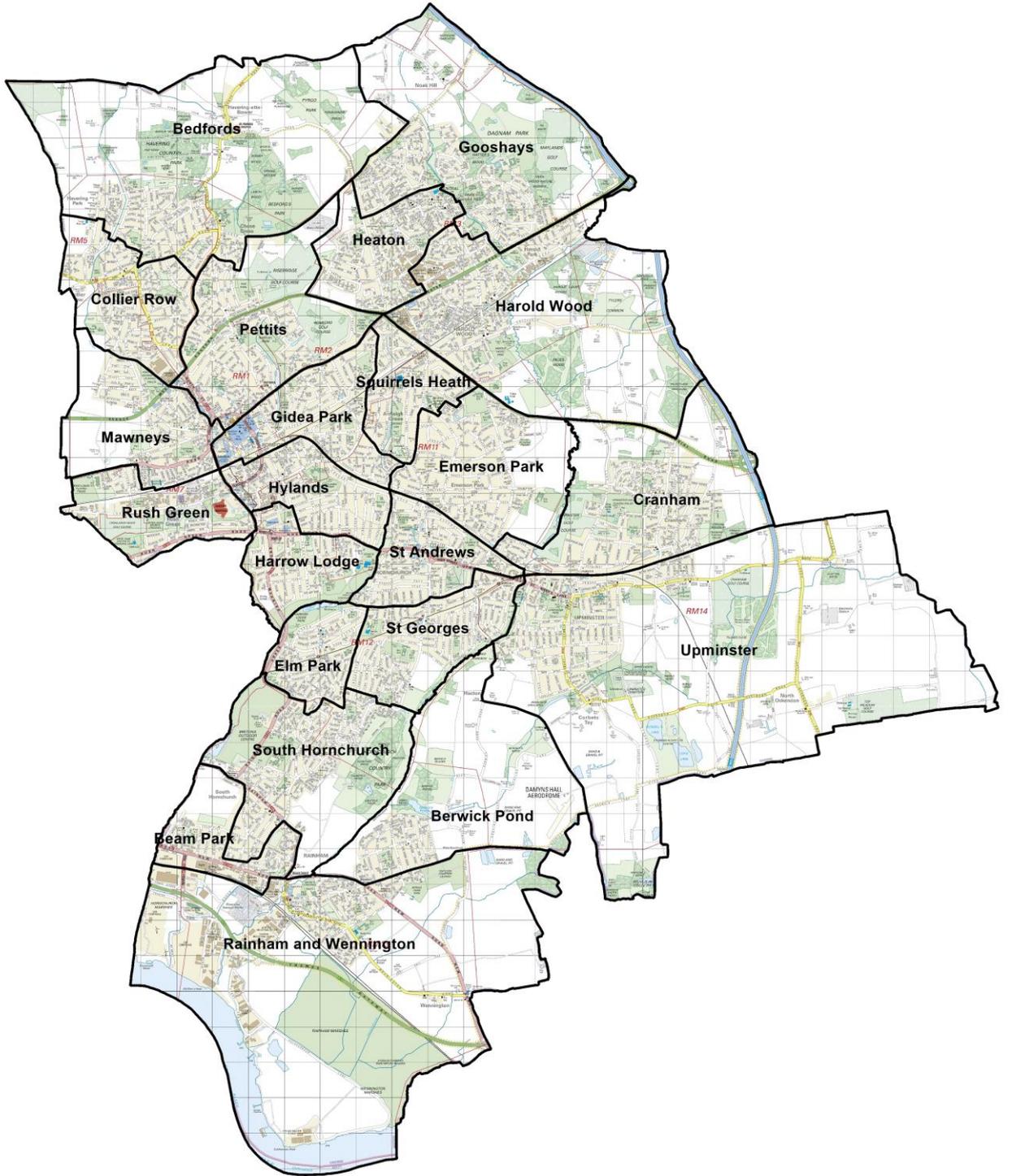
The north loosely reflects communities north of the A12 Arterial Road which runs horizontally through the borough. The central region is that which runs south of the A12 and north of the TfL Underground District Line and c2c railway line. The south running south of those railway lines to the River Thames which runs along the borough's southern boundary.

Warding arrangements were then developed to reflect community identities within those regions and which also delivered coherent patterns for effective local government. As such, there has not been rigid observance in maintaining the three distinct regions with flexibility applied where required to ensure compliance and adherence to the statutory criteria which the Boundary Commission follows when determining warding patterns.

Underpinning the Council's approach has been a commitment to ensure that the average ratio of electors per councillor should not exceed a 10% variance;

The Council therefore proposes to the Commission that the number of wards increase to 22 and that the number of councillors increase to 56.

The warding pattern, in the form of a borough-wide map, is shown overleaf along with a table detailing the percentage variances for each ward:



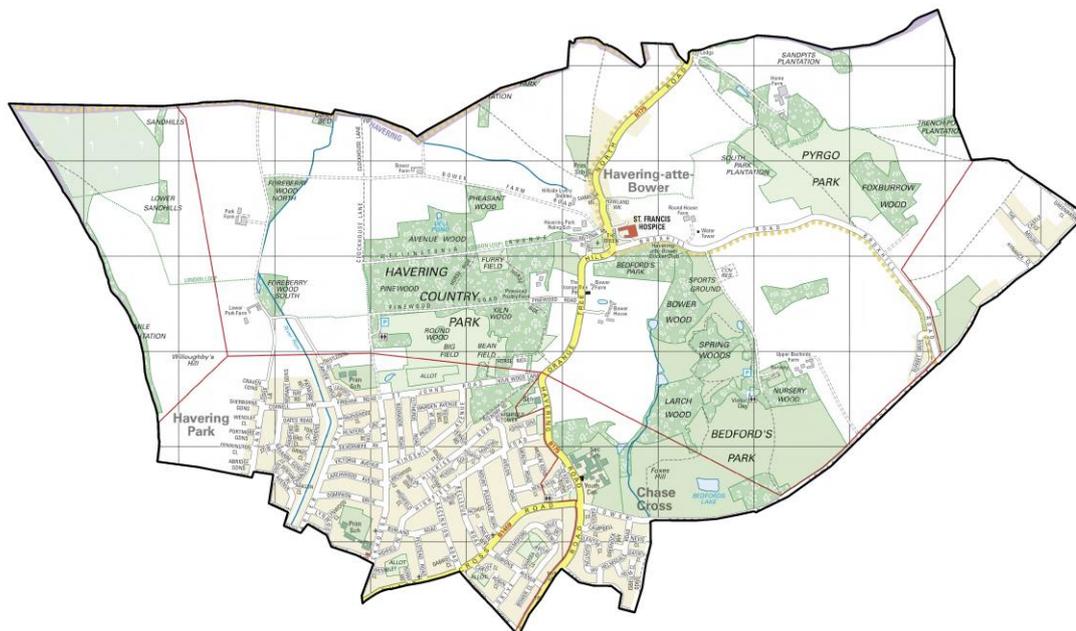
Check your data	2019	2025
Number of councillors:	56	56
Overall electorate:	0	208,748
Average electorate per cllr:	0	3,728

<i>Fill in the name of each ward once</i>	<i>Fill in the number of councillors per ward</i>	<i>These cells will show you the electorate and variance. They change depending what you enter in the table to the left.</i>
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Name of ward	Number of cllrs per ward	Electorate 2025	Variance 2025
Bedfords	3	10,270	-8.2%
Berwick Pond	1	3,779	1.4%
Beam Park	2	8,097	8.6%
Collier Row	3	10,640	-4.9%
Cranham	3	10,212	-8.7%
Elm Park	2	7,415	-0.5%
Emerson Park	2	7,297	-2.1%
Gidea Park	3	10,318	-7.7%
Gooshays	3	12,222	9.3%
Harold Wood	3	12,083	8.0%
Harrow Lodge	2	7,063	-5.3%
Heaton	3	10,696	-4.4%
Hylands	3	12,036	7.6%
Mawneys	3	10,929	-2.3%
Pettits	3	10,760	-3.8%
Rainham & Wennington	2	7,145	-4.2%
Rush Green	2	8,086	8.5%
South Hornchurch	3	12,236	9.4%
Squirrels Heath	2	7,229	-3.0%
St Andrew's	2	8,161	9.5%
St George's	3	11,223	0.4%
Upminster	3	10,851	-3.0%

5. Ward by Ward Proposals

- a. **Bedfords (3 Member ward)**
Projected Electorate (2025): 10,270 (-8.2% variance)



Bedfords ward encompasses a significant proportion of the north of the borough, running from the border with London Borough of Redridge to the west, skirting along the Harold Hill estate to the east via Lower Bedfords Road. It is typically open space (a mixture of farms and parkland) in character with residential communities to the south-west in Collier Row and Chase Cross and to its northern boundaries with the village of Havering-atte-Bower. To the west of the ward running vertically is the River Rom which meanders into central Romford.

There are two large parkland areas, Bedfords Park and Havering Country Park, which are key features of the ward, separated by the B175 road which runs into central Romford to the south and north into western Essex.

The village of Havering-atte-Bower is steeped in history dating back to the 11th Century when Edward the Confessor established a hunting lodge in the area which would later become Havering Palace. It is also home to Dame Tipping

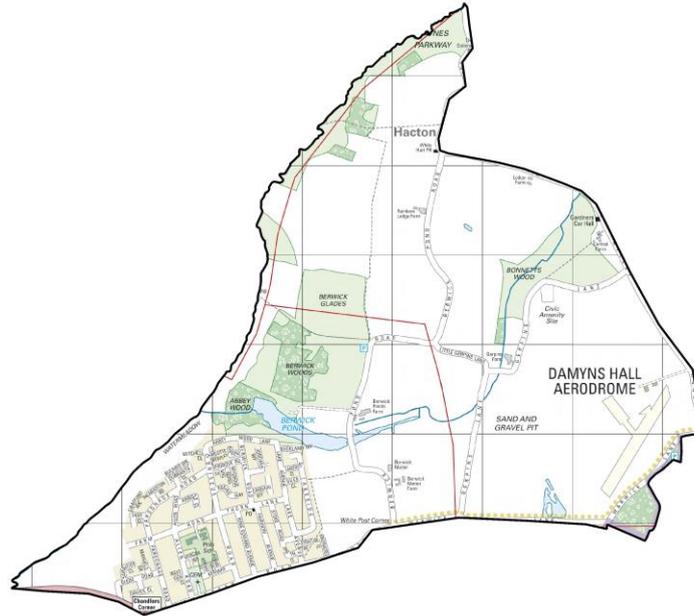
School, one of the smallest school cohorts in the borough, founded in 1891 by Dame Anne Tipping who was daughter of Thomas Chief, a governor of the Tower of London.

Collier Row and Chase Cross have a more typically suburban feel with greater density housing with terraced roads running off Lodge Lane and Clockhouse Lane. The area also houses the Highfield Estate and its high-rise tower blocks. Shopping, including the local Post Office, is built up around the Collier Row roundabout which acts as the buffer to adjoining wards.

There are several other features in this area which help to define the ward including:

- St Francis Hospice
- St John's Church
- Bower House
- The Green (Havering-atte-Bower)
- The Forest Row Centre
- The Bower Academy
- Clockhouse Primary School
- Collier Row Methodist Church
- Oasis Pinewood Academy

**b. Berwick Pond (1 Member Ward)
Projected Electorate (2025): 3,779 (1.4% variance)**



Berwick Pond is a newly-created ward and is the only single Member ward that is proposed. Located in the south of the borough, it is a mix of residential and open green space. Running along its western boundary is the River Ingrebourne which separates the ward from the Hornchurch area.

South of the ward are the villages of Rainham and Wennington, with Upminster beyond its border to the east.

The residential make up of the ward is almost exclusively located in the south west of the ward and comprises a complex of roads running of Upminster Road North. Built in the post-war era, it has a distinctly different look and feel to the more historic villages of Rainham and Wennington.

To the east of the ward is Damyns Hall Aerodrome which is an operational general aviation training and experience aerodrome. A number of prominent festivals take place at this location during the course of the year attracting visitors from far and wide.

There are several other features in this area which help to define the ward including:

- Parsonage Farm School
- Berwick Surgery
- Berwick Pond
- Rainham Cemetery
- Abbey Wood
- Berwick Woods
- Gerpins Lane Civic Amenity Centre

**c. Beam Park (2 Member ward)
Projected Electorate (2025): 8,097 (8.6% variance)**



Beam Park is a newly created ward located to the south of the borough, running along the borough boundary with the London Borough of Barking & Dagenham to the west and the c2c railway line to the south.

The ward is a mix of residential and industrial uses with the A1306 New Road traversing the ward in an east-west direction.

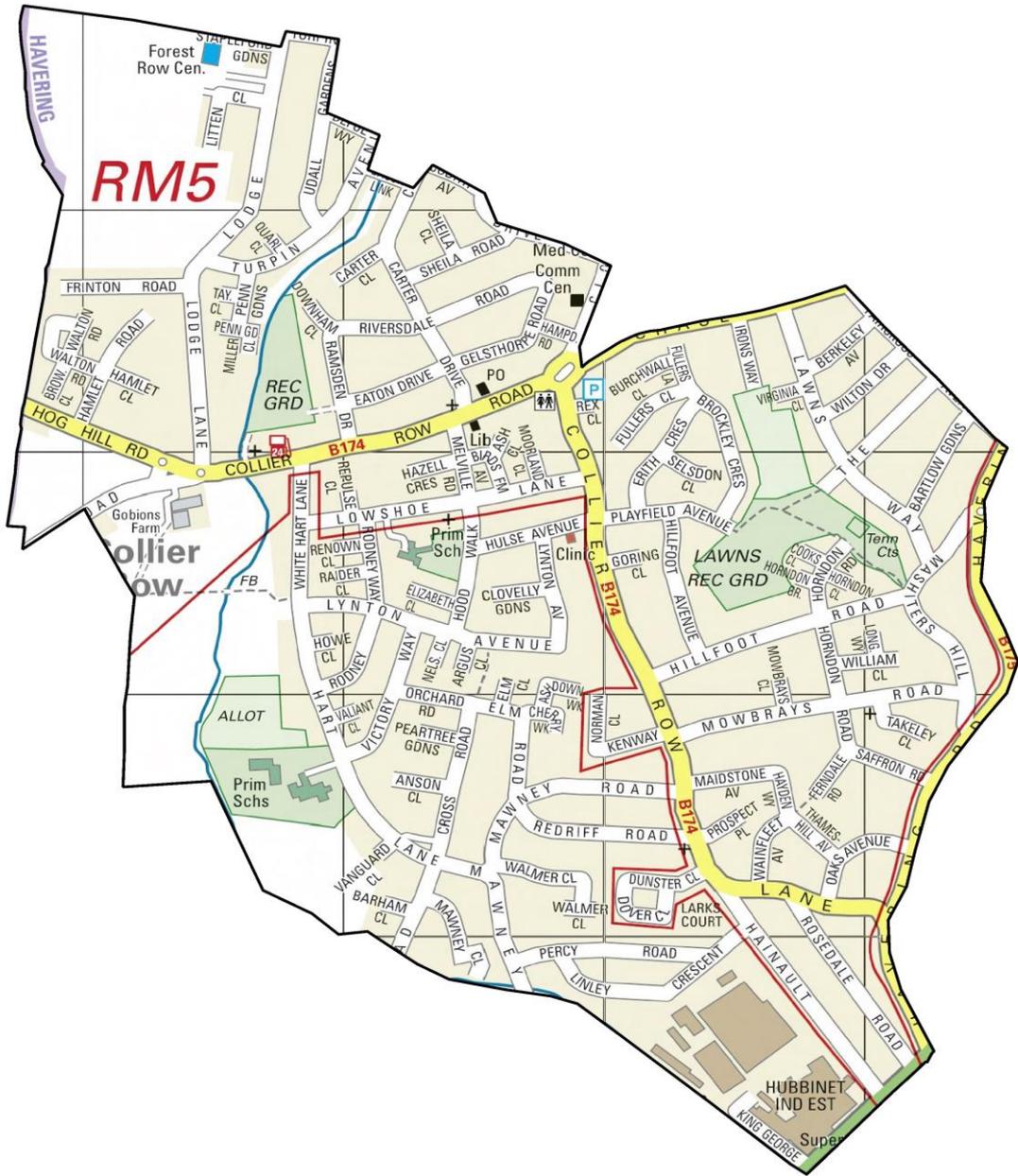
As part of the Council's housing-based regeneration programme, the area immediately south of the A1306 and north of the A13 Arterial Road, to the west of Marsh Way will become Beam Park. Redeveloped to accommodate 3,000 new homes the site will also include a new railway station, framed by a high-quality public square, as well as a medical centre, two schools, retail spaces, a gym, nursery, community facilities, and a multi-faith space.

To the north of the A1306 is the residential community known as Orchard Village. Formerly the Mardyke Estate it was built in the 1960s, primarily for workers at Ford's Dagenham car construction plant nearby.

There are several other features in this area which help to define the ward including:

- Mardyke Community Centre
- Newtons Primary School
- La Salette Primary School and Catholic Church

d. **Collier Row (3 Member Ward)**
Projected Electorate (2025): 10,640 (-4.9% variance)



Collier Row ward is located to the north-west of Romford Town Centre, running north along the borough's boundary with the London Borough of Redbridge to the west and the areas of Pettits and Chase Cross to the east.

The ward is mostly residential in character with industrial and retail parks dotted along the A12 Arterial Road which runs along its south-eastern border. At its southern end, the ward runs along the River Rom and into Romford town centre.

White Hart Lane, Mawney Road, Collier Row Road and Cross Road are key to the road network in the area and which help to form the communities who live in adjoining roads.

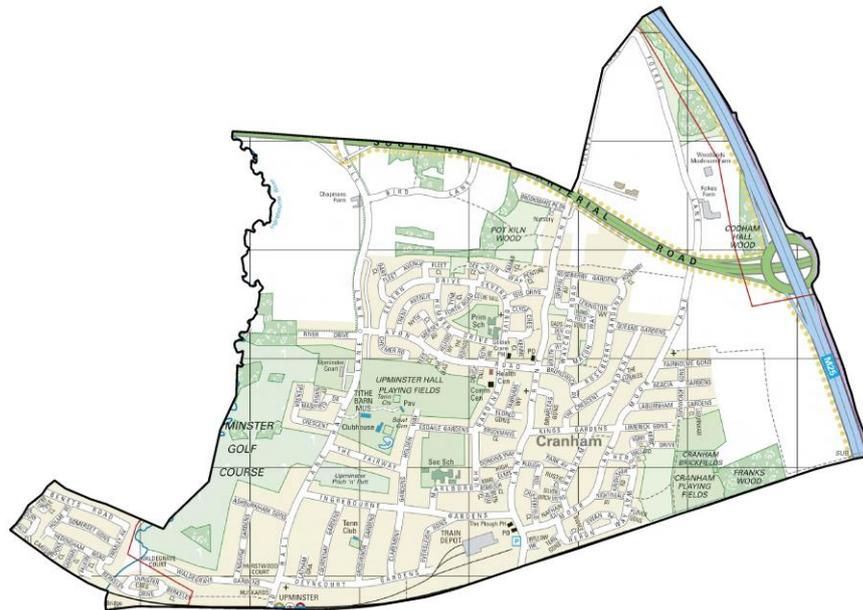
The River Rom runs through vertically through the centre of the ward, leading through to Romford Town Centre where the boundary ends.

Local amenities and shopping parades are located through the ward, to the north by the Collier Row Roundabout.

There are several other features in this area which help to define the ward including:

- Mawney Road Medical Centre
- Collier Row Post Office
- Crownfield Infant and Junior School
- The Mawney School
- Collier Row Library
- Forest Row Centre
- Lawns Recreation Ground
- North Romford Community Centre
- Church of the Good Shepherd
- Corpus Christi Collier Row

**e. Cranham (3 Member Ward)
Projected Electorate (2025): 10,212 (-8.7% variance)**



Cranham ward is located toward the east of the borough with its eastern border running along the borough boundary with the M25 motorway. Cranham's residential community is found north of the TfL and c2c railway lines with large areas of woodland to the north of the ward beyond the A127. Sport and recreational facilities are available at Upminster Golf Course and Cranham and Upminster Hall Playing Fields.

To the south of the ward is Upminster TfL Underground and c2c Railway Station which connects train into London and beyond to Essex.

Cranham is home to one of the borough's conservation areas. Residential density is greatest in roads adjoining Front Lane Severn Drive, Moor Lane and Avon Road where local amenities such as newsagents, off licences and takeaways are located, along with the Cranham Health Centre which serves the local area.

To the west of the ward along Hall Lane, residential areas become more spacious in character.

There are several other features in this area which help to define the ward including:

- Upminster Tithe Barn Museum
- Upminster Train depot
- Cranham Social Hall
- St Luke's Church
- Hall Mead School
- Engayne Primary School

f. **Elm Park (2 Member Ward)**
Projected Electorate (2025): 7,415 (-0.5% variance)



Elm Park ward is located to the west of the borough adjoining the borough boundary with the London Borough of Barking & Dagenham. Elm Park's modest size compared to other wards is reflective of its population density, particularly the areas

south of Elm Park TfL Underground Station and the roads adjoining Wood Lane.

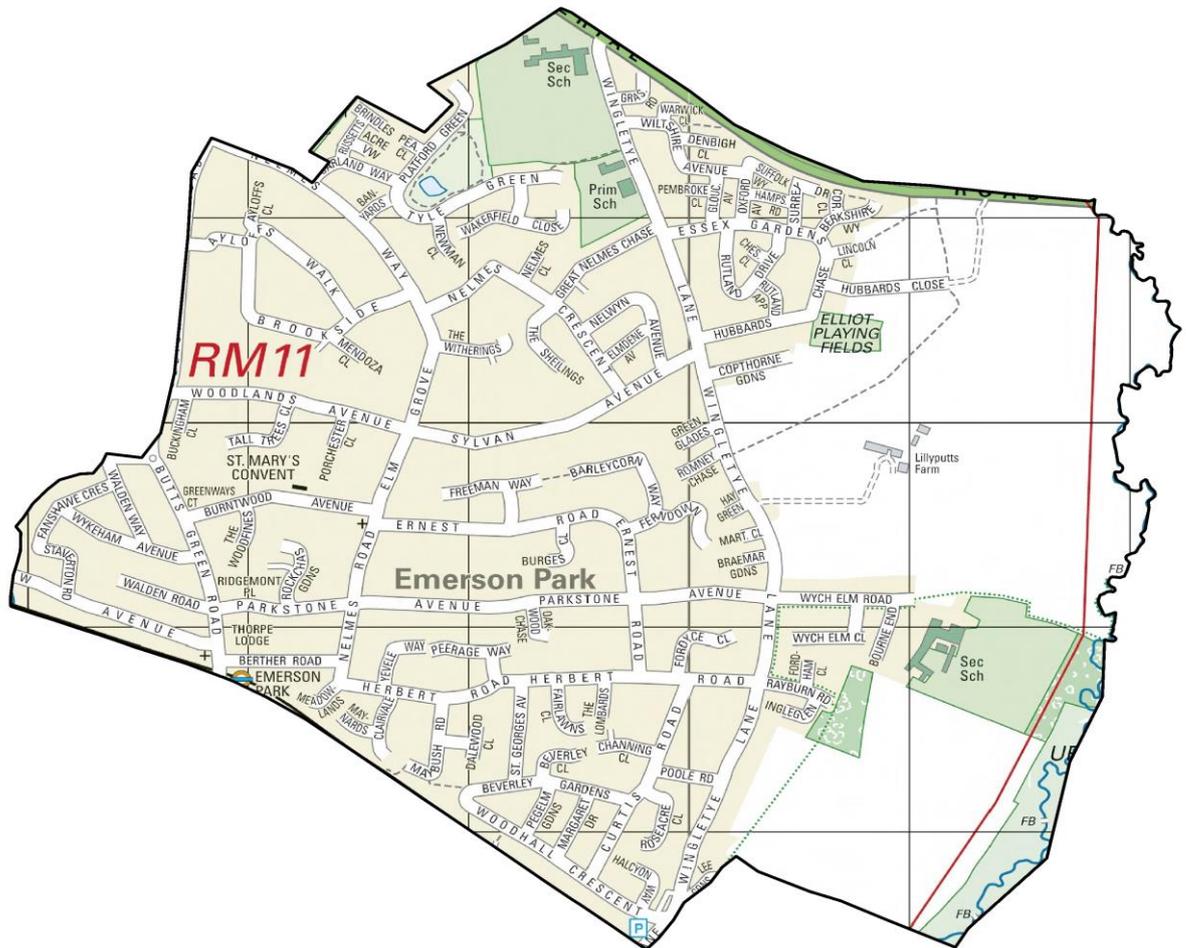
Shopping parades and local amenities, including Elm Park Library, are located in close proximity to the Underground Station, along Elm Park Avenue.

A prominent feature of Elm Park is the A125 Upper Rainham Road which runs from Romford to Rainham and which separates the residential element of the ward from the green spaces which run along the boundary with Barking & Dagenham.

There are several other features in this area which help to define the ward including:

- Hornchurch Bowls Club
- Harrow Lodge Boating Lake
- Benhurst and Elm Park Primary Schools
- St Alban's RC Church
- St Nicholas Church

**g. Emerson Park (2 Member Ward)
Projected Electorate (2025): 7,297 (-2.1% variance)**



Emerson Park ward is located towards the centre of the borough; north of Hornchurch and west of Cranham. It is almost exclusively residential in character. Low density housing with large detached properties and wide tree-lined streets being common features of the ward; prime examples being Sylvan Avenue and Nelmes Way.

To north lies the A127 Arterial Road. The eastern boundary follows the River Ingrebourne and is a natural boundary line which separates Emerson Park from Cranham and Harold Wood wards.

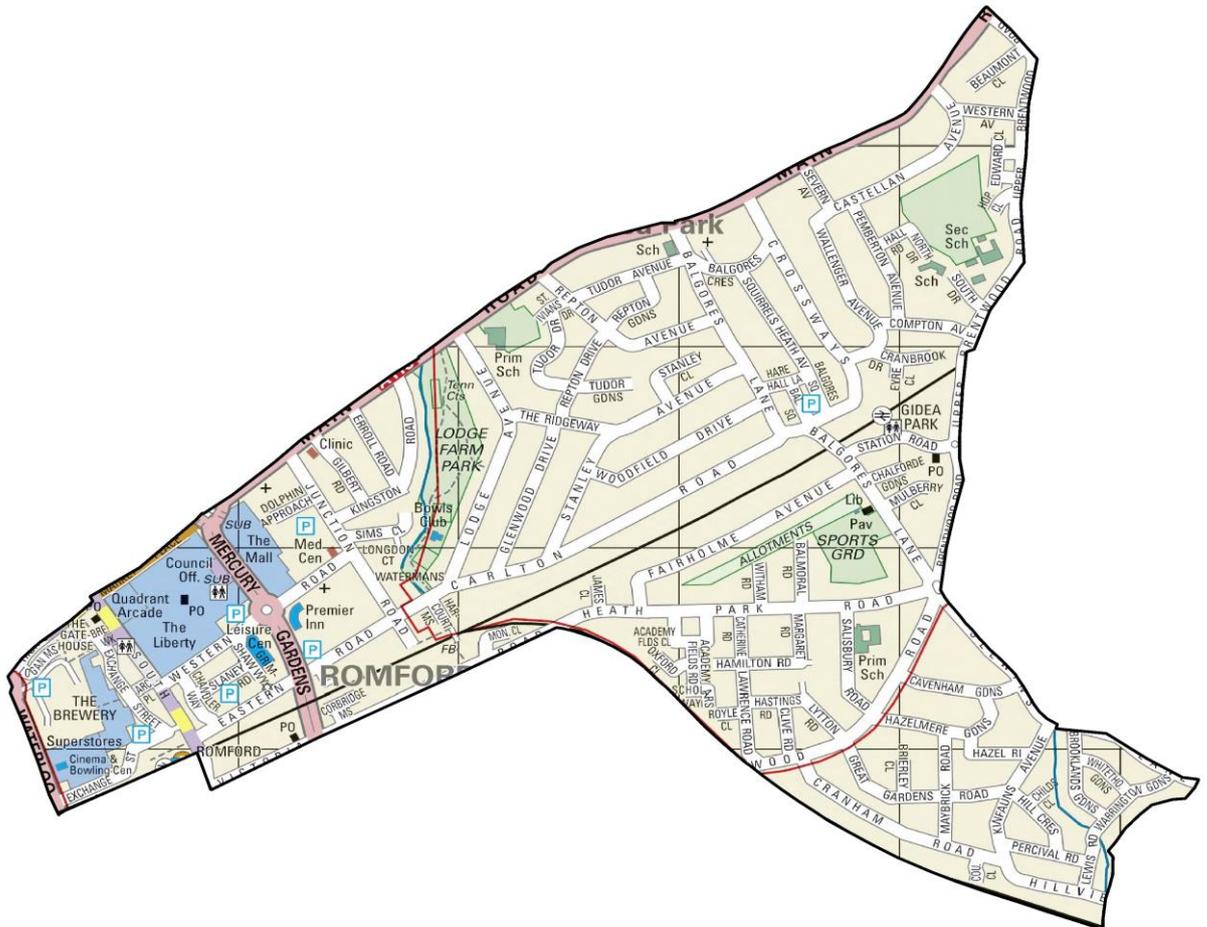
Emerson Park has a railway station to its southern boundary which allows travellers to connect to Romford and Upminster on the TfL shuttle which runs a limited service during the week and on Saturday. The railway line doubles up as a strong divide between neighbouring wards and is a natural boundary line.

Local amenities and convenience stores can be found on Butts Green Road and Ardleigh Green Road.

There are several other features in this area which help to define the ward including:

- The Champion School
- Emerson Park School
- All Saints Church
- Nelmes Primary School

**h. Gidea Park (3 Member Ward)
Projected Electorate (2025): 10,318 (-7.7% variance)**



Gidea Park ward is located to the north east of Romford town centre. Its northern boundary is Main Road which leads from Romford Town Centre to Gallows Corner and is a strong boundary line.

Romford town centre features prominently within the ward and is a vibrant shopping, business, leisure and entertainment centre attracting 21 million shoppers per year. Contained within the ring road, the town centre also includes the historic Romford Market which is held every Wednesday, Friday and Saturday and dates back to 1247 when it originated as a sheep market. The Town Centre also includes the Romford Brewery, dating back to 1708 it was more recently converted into a shopping centre in 2001 with some residential developments attached to it.

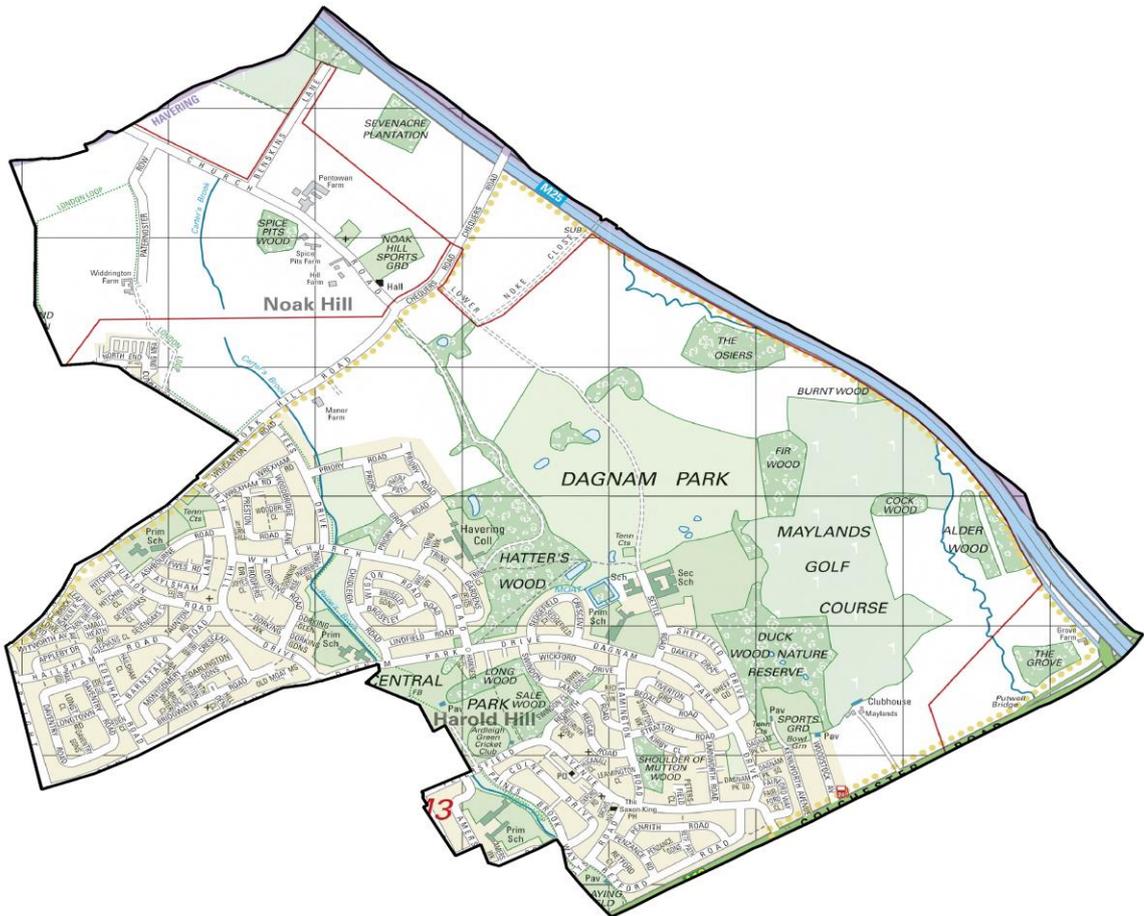
The ward is serviced by Romford and Gidea Park train stations which connect with London and Essex.

There are a number of key roads which assist in identifying communities within the ward. Heath Park Road, Balgores Lane and Upper Brentwood Road falling into that category.

There are several other features in this area which help to define the ward including:

- Gidea Park Library
- Lodge Farm Park
- Gidea Park Primary School
- The Royal Liberty School
- Western Road Medical Centre
- Romford Baptist Church

**i. Gooshays (3 Member Ward)
Projected Electorate (2025): 12,222 (9.3% variance)**



Gooshays ward is located in the Harold Hill area of Romford towards the north east area of the borough. Harold Hill was a planned community, conceived as part of the Greater London Plan in 1944, essentially an estate to house the overspill population of London. Much of the estate's architecture and planning remains to this day and its residents identify themselves as being part of the Harold Hill community.

The manor of Gooshays, upon which the existing ward boundary is loosely based, dates back many centuries but its identity is retained in the name of the road which runs through the ward (Gooshays Drive).

The ward sits directly north of the A12 Arterial Road and its eastern border runs along the M25 motorway, both of which provide strong identifiable ward boundaries.

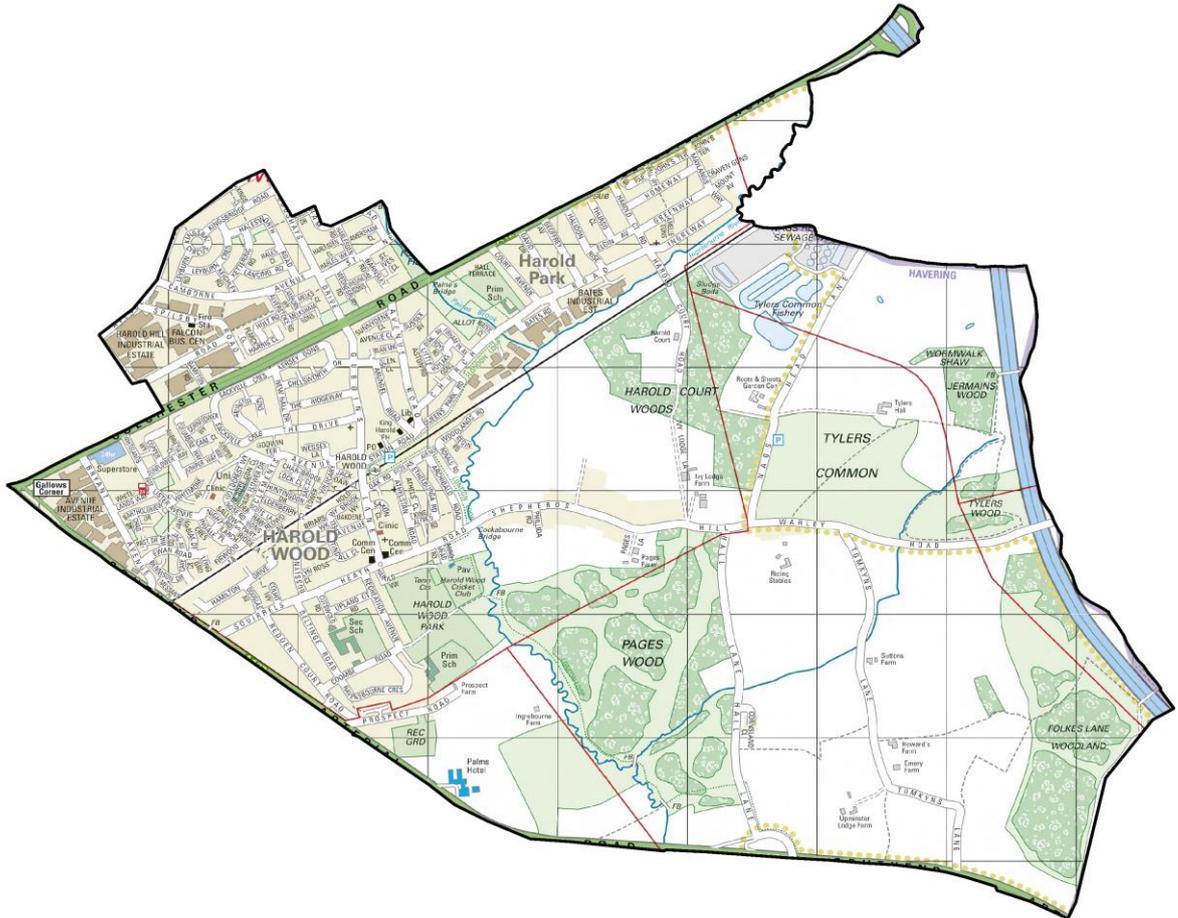
Despite its dense population and estate design, much of the ward is given to large green open spaces, including Dagnam Park and Duck Wood Nature Reserve. The open spaces are well used by local residents and are associated as being a core component of the ward.

To the north of the ward is the area of Noak Hill. Distinctly different from the built-up estate described previously it is a sparsely populated area of the borough with a number of farm dotted to the north of Noak Hill Road and Chequers Road.

There are several other features in this area which help to define the ward including:

- Paines Brook
- Havering College (Quarles Campus)
- Ardleigh Green and Noak Hill Cricket Clubs
- Maylands Golf Course
- The Drapers Academy
- Mead Primary School
- Drapers' Pyrgo Primary School
- The Manor

**j. Harold Wood (3 Member Ward)
Projected Electorate (2025): 12,083 (8% variance)**



Harold Wood is located towards the east of the borough, with the majority of the ward running south of the A12 Arterial Road and north of the A127 Arterial Road, both of which merge at the Gallows Corner roundabout, heading eastwards towards the M25 motorway and into Essex.

Harold Wood train station sits within the northern half of the ward and is the congregation point for much daily activity in the ward given its links into Romford and central London. A parade of shops is also located in close proximity to the station, as is the local bus terminus. The area also includes the local Post Office and library.

The residential areas of the ward are confined to the north and west in close proximity to the train station and the A12 and north of the River Ingrebourne. Harold Wood hospital closed at the end of 2006 and has been replaced by a residential project called Kings Park, an NHS polyclinic and the Havering campus of London South Bank University. St. Peter's CofE Church is located in close proximity along Gubbins Lane.

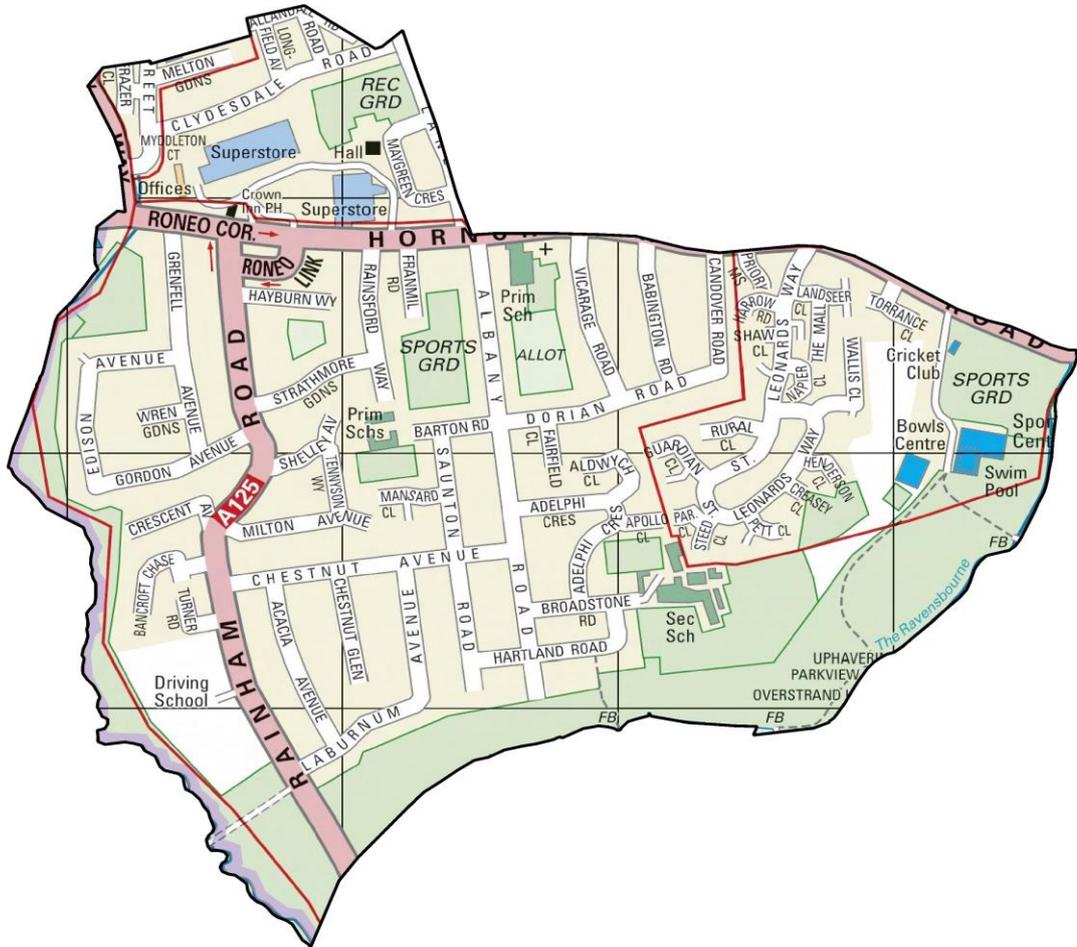
Contained within the ward is an area to the north of the A12, into Harold Hill. This area is within the existing borough ward configuration and is not proposed to change. Similarly, towards the south-western edges of the ward an area cuts in from the A127, this is a feature of the existing ward configuration.

The south and east of the ward is predominantly parkland and green open spaces.

There are several other features in this area which help to define the ward including:

- Harold Wood Cricket Club
- Harold Wood Baptist Church
- Gallows Corner Retail Park and Industrial Estate
- Bates Industrial Estate
- Pages Wood
- Tylers Common
- Redden Court School
- Harold Wood Primary School

**k. Harrow Lodge (2 Member Ward)
Projected Electorate (2025): 7,063 (-5.3% variance)**



Harrow Lodge is a newly-created ward situated south of the Romford town centre ring road and to the west of Hornchurch.

Running along its eastern border is Harrow Lodge Park stretching from Elm Park to the south west and Hornchurch to the north east.

The London Boroughs of Barking & Dagenham and Redbridge run along its western border.

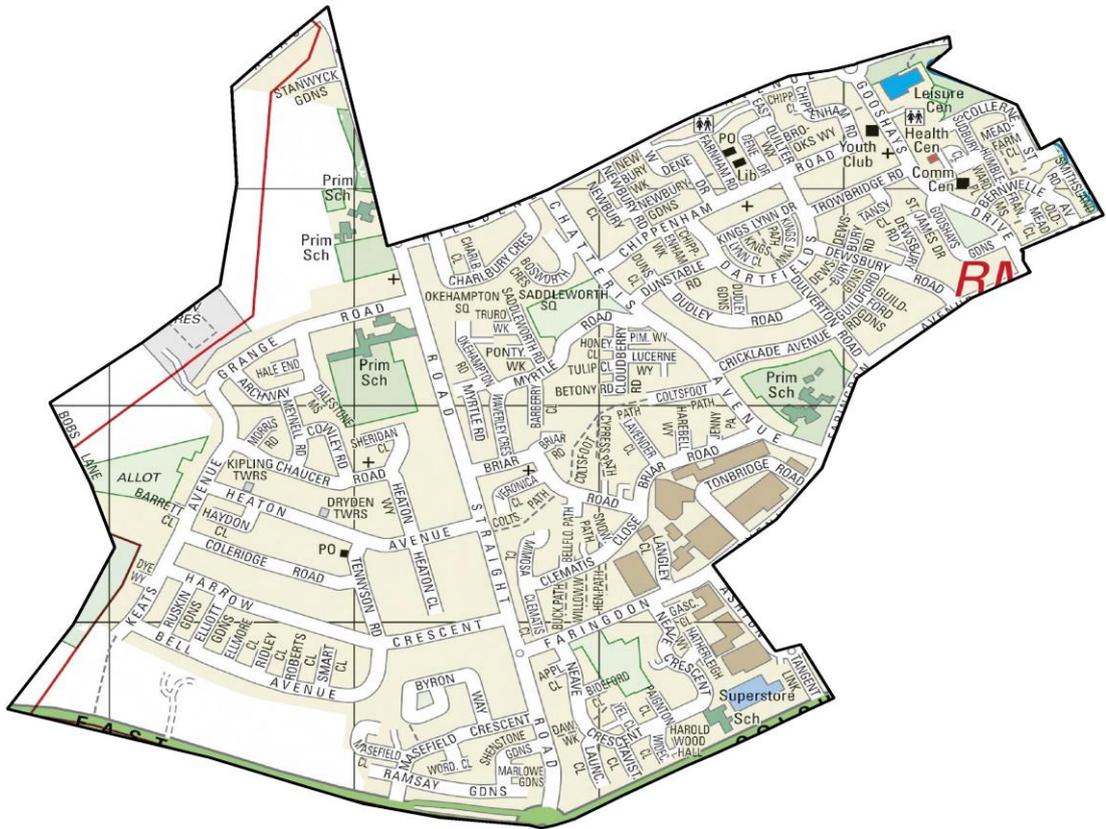
It is mostly residential in character with retail activity in the north-west corner of the ward. Residential communities run to the south of the A124 Hornchurch Road and either side of the A125 Rainham Road.

Harrow Lodge ward is home to Harrow Lodge Park and the popular Hornchurch Sports Centre, Hornchurch Cricket Club and Hornchurch Indoor Bowls Club. In close proximity is the St. Leonard's Hamlet which is one of the borough's Conservation Areas. The Conservation Area is a former children's 'village', the St Leonard's Cottage homes, built in 1889 on an 80 acre site and converted in 1984 to provide open market housing.

There are several other features in this area which help to define the ward including:

- Cardrome
- Hornchurch High School
- Wykeham Primary School

I. Heaton (3 Member Ward)
Projected Electorate (2025): 10,696 (-4.4% variance)



Heaton Ward stretches from Heaton Grange to the west and into the heart of Harold Hill.

The ward is mostly residential in make-up with Straight Road and Hilldene Avenue being the main thoroughfares from which the residential areas of Heaton Grange and Harold Hill are accessible. Harold Hill was a post-war construction designed to house the overspill population of London. Much of the

estate's architecture and planning remains to this day and its residents identify themselves as being part of the Harold Hill community.

The ward is home to the Central Park Leisure Centre and swimming pool which is popular with local residents and a key landmark in the Harold Hill area and in the ward itself.

The main shopping precinct for the ward can be found along Farnham Road, running off Hilledene Avenue, Within the shopping precinct are the Harold Hill library and local post office.

There are several other features in this area which help to define the ward including:

- Hilledene Primary School
- St Ursula's RC Junior School
- Broadford Primary School
- Myplace
- Harold Hill Medical Centre

**m. Hylands (3 Member Ward)
Projected Electorate (2025): 12,036 (7.6% variance)**



Hylands ward runs from Romford town centre, south-eastwards towards the Hornchurch area. Its northern boundary runs along Victoria Road to the railway line for the Romford to Upminster TfL shuttle service. Its eastern end runs along the River Ravensbourne and is a natural boundary line.

Predominantly residential in character, the southern boundary runs along the A124 Hornchurch Road which links Romford with Hornchurch and runs horizontally through the ward to Park Lane.

The residential character of the ward changes from higher density towards Romford town centre to lower density in the roads closest to the its eastern boundary.

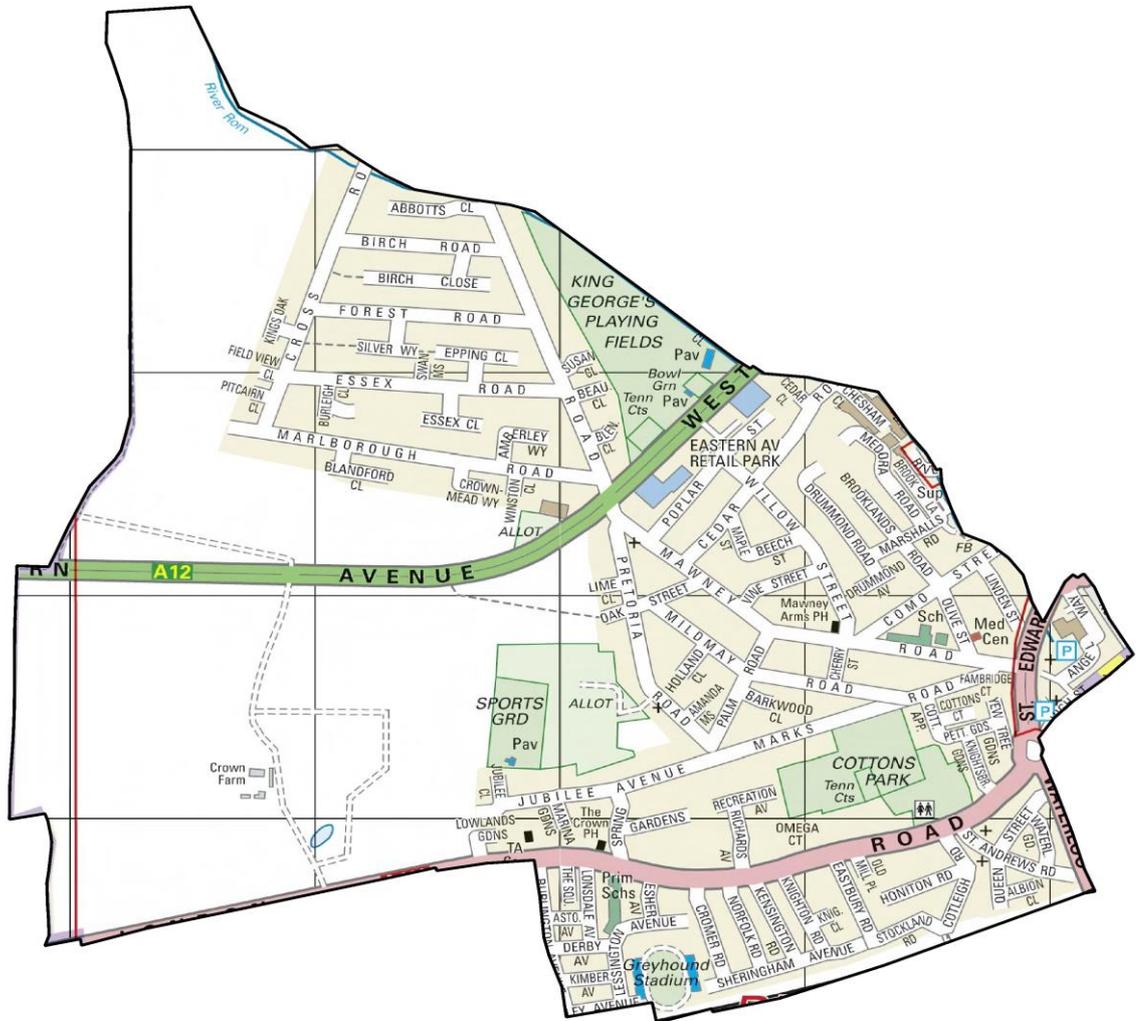
In the next few years an area close to the border with the ring road and south of the railway line will undergo a transformation as part of the Council's housing based regeneration scheme. The Council has entered into a joint venture with First Base, an urban regeneration specialist, to transform land in Bridge Close to bring forward new homes, workspaces, a new school and health services.

The ward is home to Frances Bardsley School and has open green space at Hylands Park.

There are several other features in this area which help to define the ward including:

- St Alban's CofE Church
- Holy Cross Church
- Towers Primary School

n. **Mawneys (3 Member Ward)**
Projected Electorate (2025): 10,929 (-2.3% variance)



Mawneys ward is located west of Romford town centre and is mostly residential in character with large open spaces to the west of the ward. Running through its heart is the A12 which is the principal arterial road connecting London with Essex and beyond.

To the east of the ward is the Romford ring road and North Street which serve as significant ward boundaries to the town centre and the residential areas of the ward which adjoin.

To the south runs the Greater Anglia / TfL railway line which operates between London and Essex / East Anglia.

To the west is the boundary with the London Borough of Redbridge.

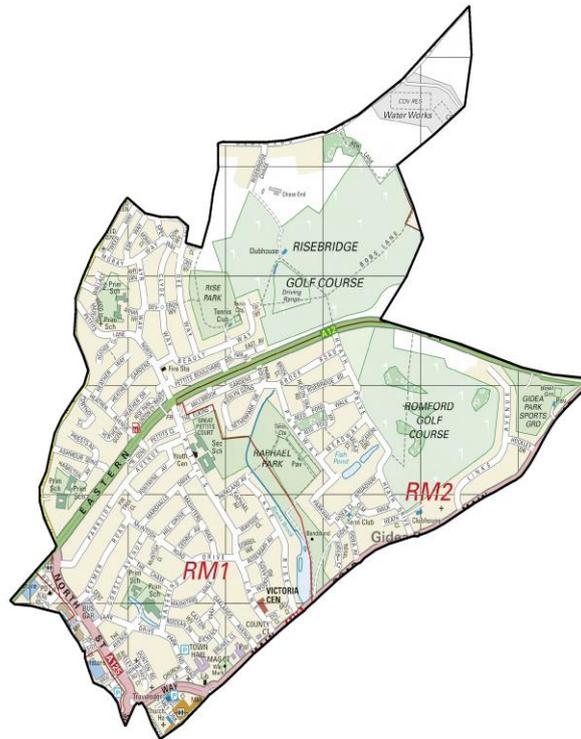
The ward has large green open spaces and parks at Kings George's Playing Fields and Cottons Park.

Prominent landmarks within the ward include the Romford Greyhound Stadium which has been hosting events since 1929 and has stadium capacity for over 1,700 people.

There are several other features in this area which help to define the ward including:

- Mawney Medical Centre
- Mawney Primary School
- Crowlands Primary School
- Triumphant Chapel

**o. Pettits (3 Member Ward)
Projected Electorate (2025): 10,760 (-3.8% variance)**



Pettits ward is located north of Romford Town Centre and crosses the A12 into the areas of Rise Park and Chase Cross. The A12 Arterial Road passes through the centre of the ward in an east-west direction with communities formed either side of the B175 Havering Road and B174 Collier Row Lane which run to the north of it.

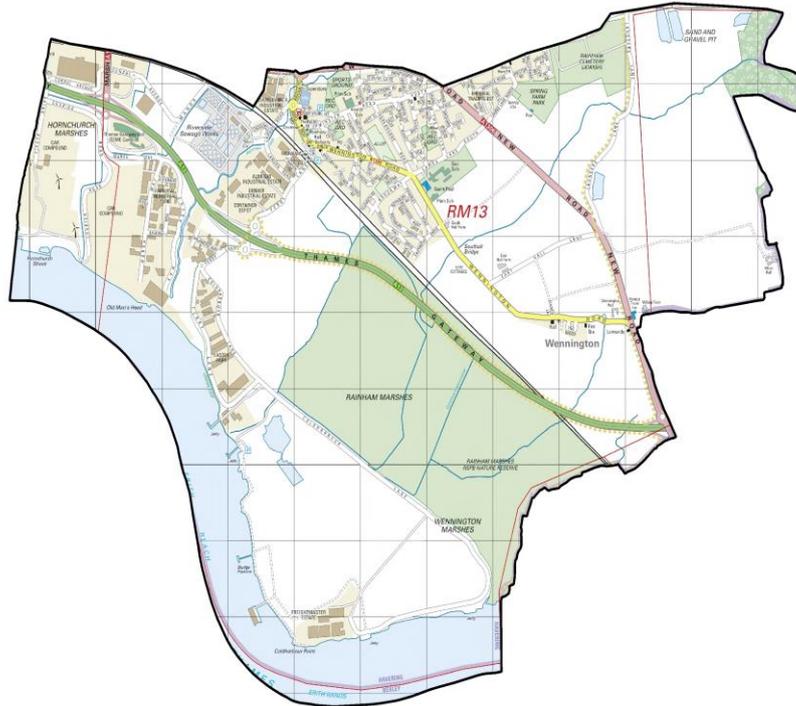
Most residential in character, population density is not as high as in the neighbouring wards of Mawney and Heaton, particularly to the south of the ward below the A12.

One of the residential areas running from the town centre along Main Road is the Gidea Park Conservation Area. An area of architectural significance between Raphaels Park and Romford Golf Course, the Romford Garden Suburb was constructed in 1910–11 on the Gidea Hall and Balgores estates as an exhibition of town planning. Influenced by the 'Garden Cities Movement' it was a demonstration of the need for more and better social housing.

There are several other features in this area which help to define the ward including:

- Marshalls Park School
- St. Edward's Primary School
- Romford Fire Station
- Rise Park Primary School
- Parklands Junior School
- Romford Bus Depot

**p. Rainham & Wennington (2 Member Ward)
Projected Electorate (2025): 7,145 (-4.2% variance)**



Rainham and Wennington ward is located in the south of the borough, running along the River Thames on its southern border.

The ward comprises a mixture of residential, open space, industrial and commercial uses. The ward's positioning next to the River Thames and the A13 Arterial Road and A1306 make it an ideal location for industrial plants and units. Ferry Lane being testament to the area's industrial feel. The ward is home to London's largest industrial Business Improvement District and third largest in the country.

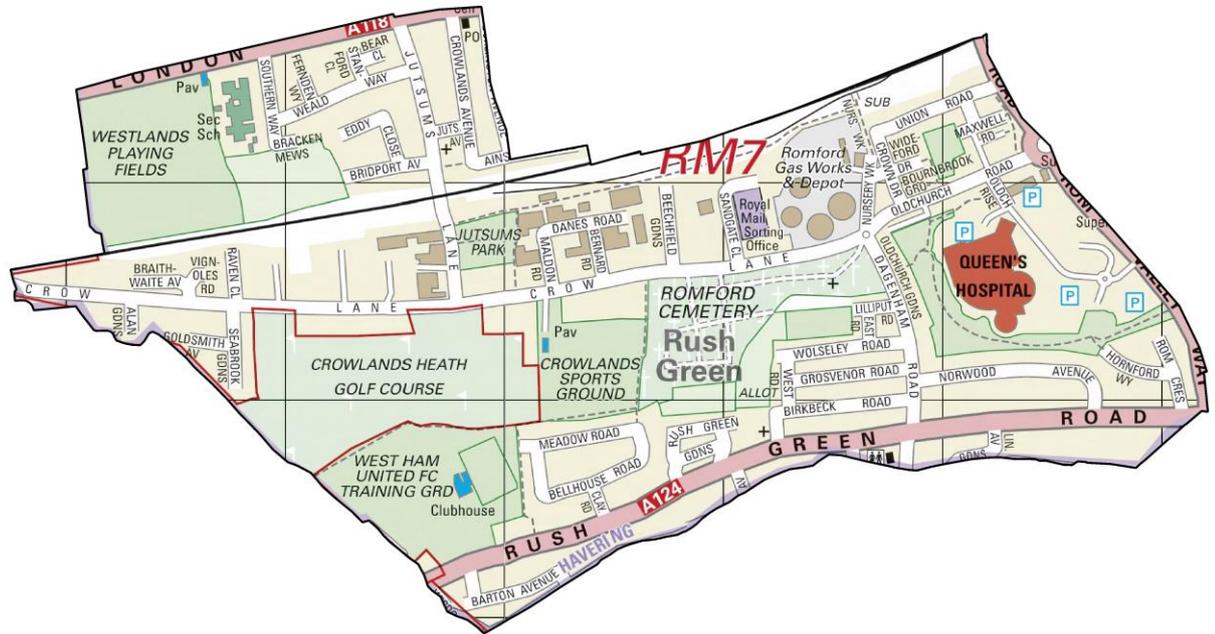
A short distance away from the industrial areas of the ward is Rainham Village, which is home to the Grade I listed Rainham Hall, an early 18th Century merchant's home. Rainham Village also has a train station with connections to London and Essex. The village also has its library, parade of shops and is in close proximity to the Tesco superstore which is a prominent feature of the area.

To the south of Rainham Village is the RSPB Rainham Marshes Nature Reserve which is a haven for all kinds of wildlife - birds, water voles, dragonflies and more.

There are several other features in this area which help to define the ward including:

- Spring Farm Park
- Wennington Village
- The Harris Academy
- Rainham Village Primary School
- Brady Primary School
- St Helen and St Giles Church
- Rainham War Memorial
- Ingrebourne Links Golf Course

q. Rush Green (2 Member Ward)
Projected Electorate (2025): 8,086 (8.5% variance)



Rush Green ward is located west of Romford town centre, bordering the London Borough of Barking Dagenham. Its northern boundary runs in part along the TfL and Greater Anglia railway line and along Jutsums Lane and along London Road.

It is characterised by a mixture of residential and commercial activity (predominantly along Crow Lane) with plenty of green open spaces with the Fords Sports Ground, Crowlands Sports Ground, Crowlands Heath Golf Course and Westlands Paying Fields used for sport and recreational purposes.

To the east of the ward is the Romford ring road which also serves as a significant ward boundary to the town centre and the residential areas of the ward which abut it.

In recent years there has been significant residential development and there is more planned in the coming years, as reflected in the projected population increase and the creation of a new ward. In recent years the site of the former Oldchurch hospital to the east of the Gas Works along Oldchurch Road has been redeveloped for residential

purposes, the extent to which has resulted in the building of a primary school on the development site.

There are several other features in this area which help to define the ward including:

- St Edward's CofE Secondary School
- Romford Cemetery
- Concordia Academy

r. **St Andrew's (2 Member Ward)**
Projected Electorate (2025): 8,161 (9.5% variance)



Saint Andrew's ward encompasses Hornchurch Town Centre and the shops, bars, restaurants and cafes that are prominent features within it which stretch along its High Street (A124) and which draw customers from the surrounding communities to the north and south of the ward. The town centre also has a library and is home to the Hornchurch Fire and Ambulance stations.

Its northern boundary runs along the Romford to Upminster TfL railway line and is a strong identifiable border. To the south, its border runs along the London Underground District Line and c2c railway line.

Saint Andrew's is a cultural hub for the borough with the Queen's Theatre and Fairkytes Art Centre within close proximity of each other, and which neighbour Langtons House and Gardens. Langtons House is a Grade II Listed 18th Century manor house. The house stands in landscaped

gardens with an ornamental lake, orangery and bath house. It is one of the Council's licensed premises for civil ceremonies.

There are several other features in this area which help to define the ward including:

- Hornchurch London Underground Station
- Hornchurch Cemetery
- Havering Sixth Form College
- St Andrew's Park
- St Andrew's Church

s. **St George's (3 Member Ward)**
Projected Electorate (2025): 11,223 (0.4% variance)



Located south of the centre of Hornchurch, with Elm Park to the west and Upminster to the east. St George's ward is most commonly associated with the racecourse estate. Built in the years immediately before and after the Second World War on what had been Hacton Farm, the estate lies to the north-west of the River Ingrebourne which traverses the ward.

Upminster Bridge and Hornchurch TfL Underground Stations are located within the ward.

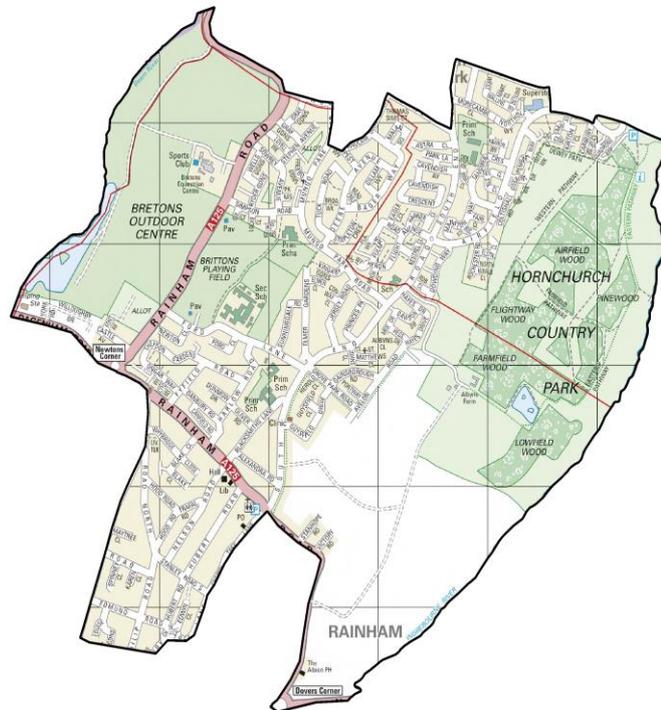
To the west of the ward lies the former St. George's Hospital site which is currently being converted into residential land and which adjoins the Hornchurch Country Park.

The ward is predominantly residential in character with shopping precincts located along Central Drive and Suttons Lane.

There are several other features in this area which help to define the ward including:

- Gaynes Parkway
- Sanders School
- Abbs Cross School
- Suttons Primary School
- Hacton Primary School
- Scotts Primary School

**t. South Hornchurch (3 Member Ward)
Projected Electorate (2025): 12,236 (9.4% variance)**



South Hornchurch ward is located to the south of the borough, running along the borough boundary with the London Borough of Barking & Dagenham to the west. To the east, the boundary runs along the River Beam to the Thames and is another natural boundary line. To the north, the A125 Rainham Road separates the ward from Elm Park.

North of the River Ingrebourne is the popular Hornchurch Country Park which is a 104.5-hectare park on the former site of RAF Hornchurch airfield. During World War II the station was a Sector Airfield of RAF Fighter Command's 11 Group, covering London and the south east of England during the Battle of Britain in 1940. Closed in 1962, the airfield was extensively landscaped to create Hornchurch Country Park. The area immediately to the west of the Country Park has been redeveloped into a residential area and is known as the Airfield Estate, referencing its aviation past.

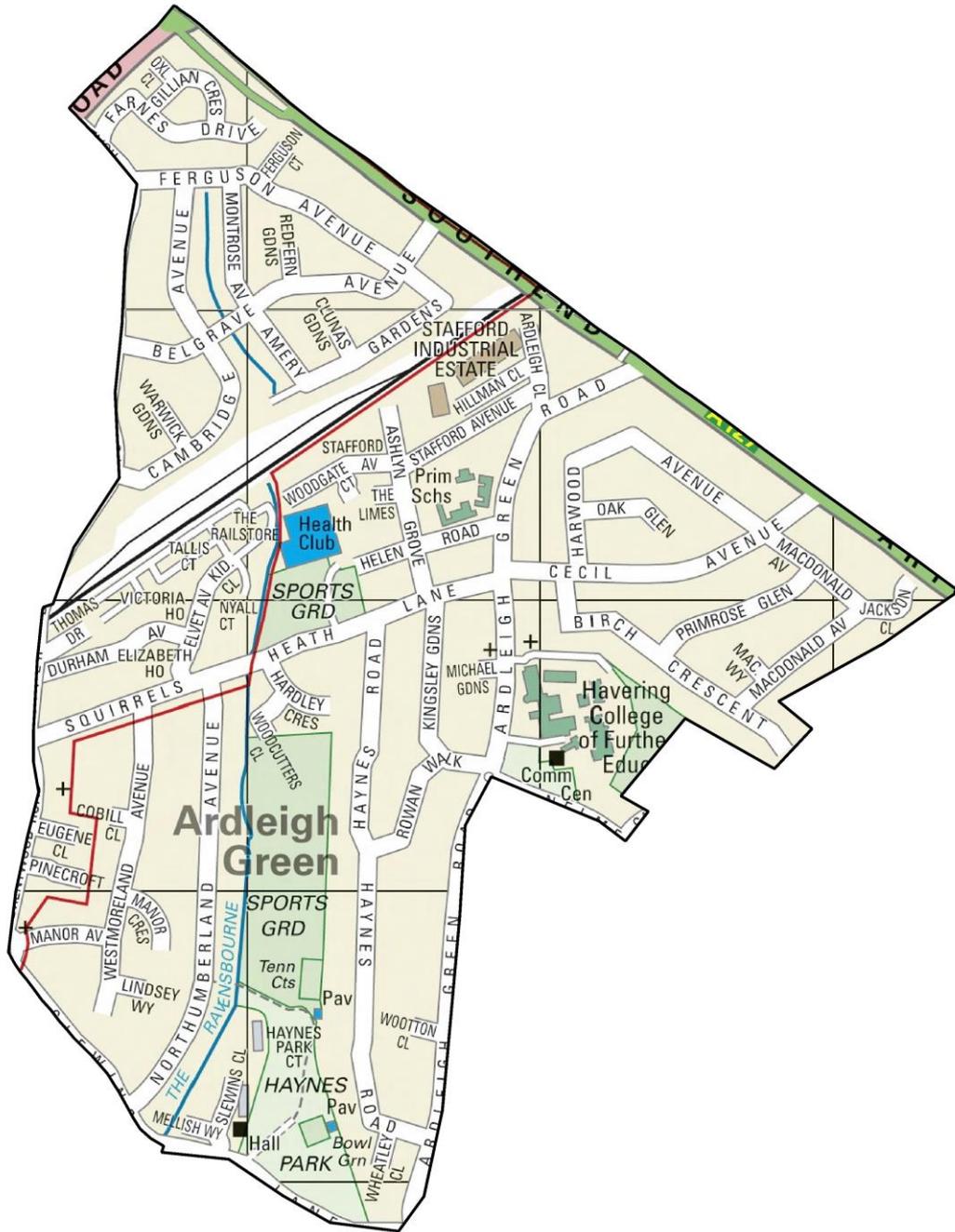
Running to the west of the A125 Upper Rainham Road is the Bretons Outdoor Centre. The 175 acre site is a mixture of

sports pitches and open space sloping down to the River Beam. The recreation ground supports a variety of activities including football, and model flying.

There are several other features in this area which help to define the ward including:

- Brittons Academy
- St John and St Matthew Church
- South Hornchurch Library

u. **Squirrels Heath (2 Member Ward)**
Projected Electorate (2025): 7,229 (-3.0% variance)



Squirrels Heath is a mostly residential ward, running through it is the TfL and Greater Anglia railway line running into London and out to Essex and beyond.

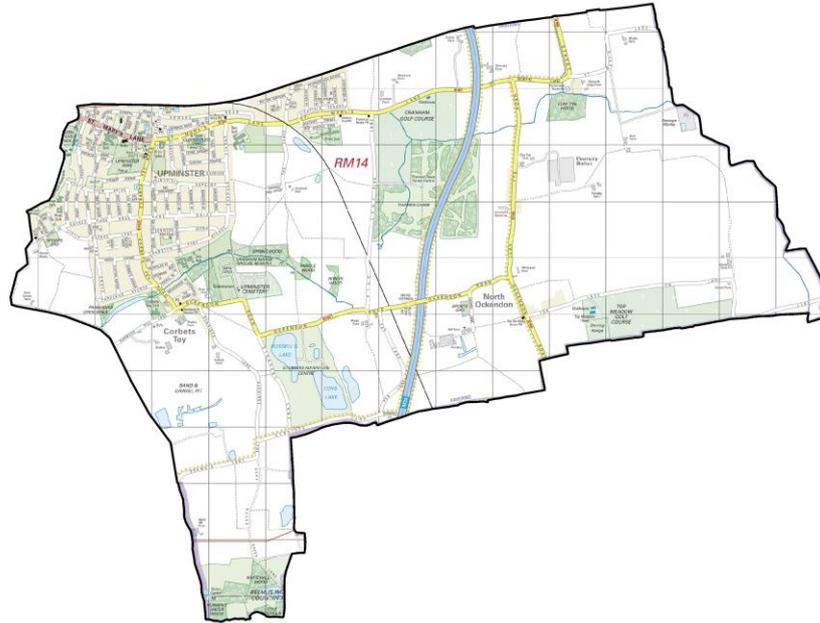
Prominent communities feature either side of Squirrels Heath Lane and Ardleigh Green Road, with significant open space afforded by the Ardleigh Green Sports Ground and Haynes Park.

The Havering College of Further Education features prominently within the ward with local amenities and shops nearby along Ardleigh Green Road.

There are several other features in this area which help to define the ward including:

- Emerson Park Community Hall (in Haynes Park)
- Ardleigh Green Junior School
- Catholic Church of Christ the Eternal High Priest
- All Saints Church
- Ardleigh Green Baptist Church

v. **Upminster (3 Member Ward)**
Projected Electorate (2025): 10,851 (-3.0% variance)



Upminster ward is the largest in the borough the majority of which is open space. Located in the south west region of the borough, its eastern and southern borders run along borough boundaries with Thurrock Council in Essex.

Residential areas are confined in the main to the centre of Upminster and Corbets Tey areas and to the west with the fringes of Rainham. St Mary's Lane and Corbets Tey Road provide the thoroughfares from which residents in their areas can access the town centre which is bustling with shops, cafes and restaurants.

To the north of the ward is Upminster Underground and Railway Station which connects local residents with services running into London and out to Essex.

The ward features a number of prominent landmarks, most notably the Windmill which is located off St Mary's Lane. Constructed in 1803, it is a Grade II listed building and is widely considered to be amongst the very best remaining English smock mills.

There are several other features in this area which help to define the ward including:

- Upminster Cemetery and Crematorium
- Stubbers Adventure Centre
- Coopers' Company & Coborn School
- Upminster Library
- Upminster Park
- Upminster Windmill Hall
- Corbets Tey School
- Gaynes School
- Cranham Golf Course
- St Joseph's Primary School and Church
- St Lawrence Church
- All Saints Church
- Sacred Heart of Mary Girls School

**London Borough of Havering
Boundary Commission Review**

**Part 2 Submission
The Local Government Boundary
Commission Review for England**

Submission of Option 1A

**On behalf of the
Upminster and Cranham Residents' Group**

Alternative Option 1A

As part of the Local Government Boundary Commission for England (LGBC) review of the electoral arrangements for the London Borough of Havering (LBH), Havering Council have produced four different official options for ward boundary. A further option, known as Option 4A, has also been put forward for consideration.

This submission of **Option 1A** seeks to address various deficiencies identified with Options 1-4 and 4A and present a suitable alternative that meets all of the requirements of the changing and expanding communities served by the local authority. The main criteria set when designing **Option 1A** were the following -

- Retain the existing structure of 18 three member wards.
- Continuity of the existing wards and boundaries where possible, with changes kept to a minimum.
- Suitably address deficiencies identified in Option 1.
- Meet the prescribed LGBC conditions of 1) Electoral equality for voters, 2) Community identities and interests and 3) Effective and convenient local government.

The areas of Havering that are expected to experience the most change (Romford and Beam Park) have been accommodated into wards that retain the natural communities of the area. In particular, Romford Town Ward includes all of the area within the ring road and the southern South Hornchurch and Rainham and Wennington wards are remodelled into wards that incorporate the Beam Park development without becoming geographically oversized or misshapen.

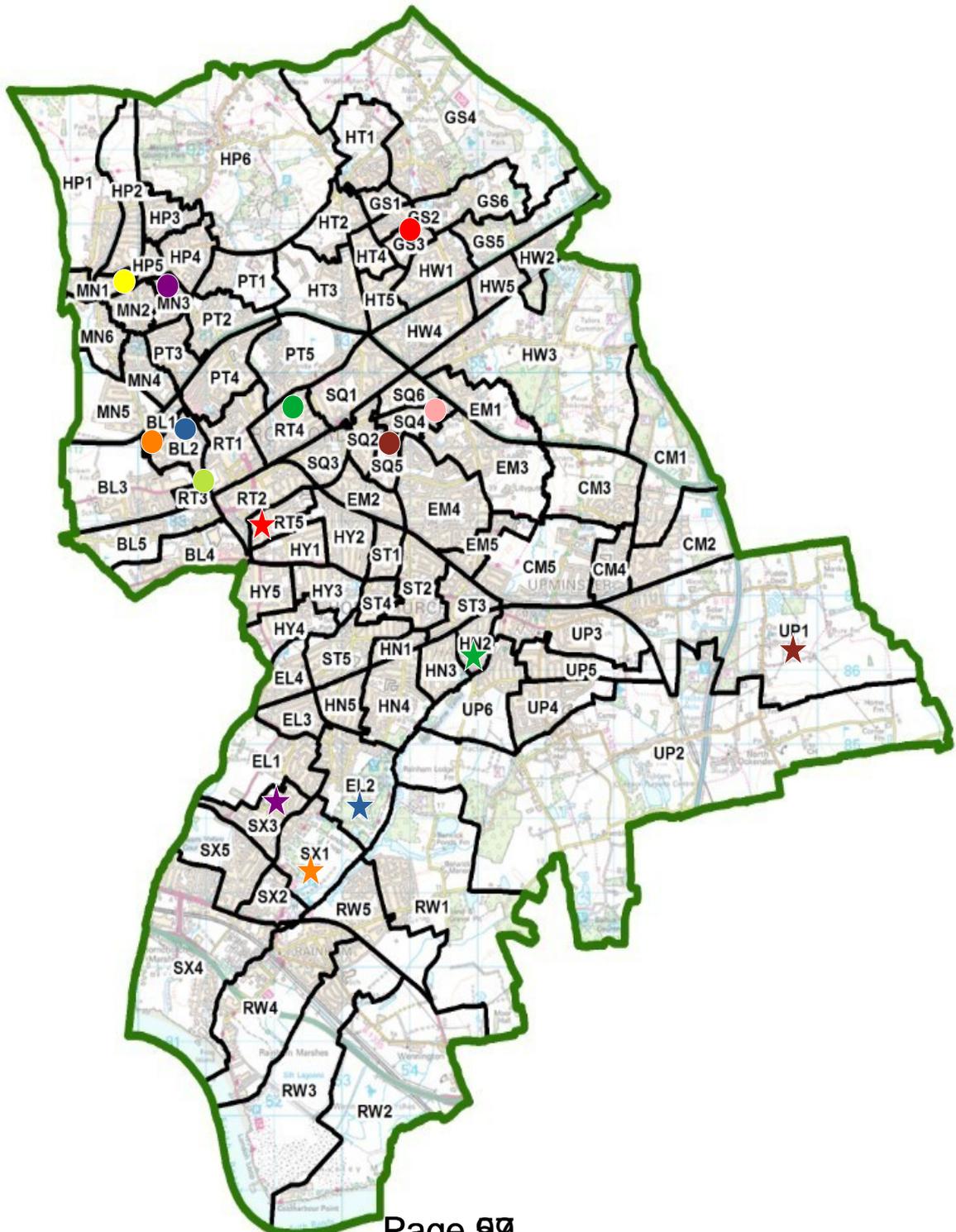
To achieve electoral equality it was necessary to split two voting districts (RT5 and EL2) each in two. However, both of these changes could be seen as a benefit, as the areas moved from their existing wards sit naturally into the recipient wards.

The key features to highlight within Option 1A are:

- The existing structure of 18 three member wards is retained.
- The LGBC's preferred council size (retaining 54 members) is achieved.
- Electoral equity is achieved, with a smaller variance (14%) between maximum and minimum sized wards than any of the Official Options (1-4).
- There are only 15 polling district movements (Option 1 has 21 movements).
- Total electorate predicted to be affected by the proposed changes by 2025 is estimated to be approximately 27,000 (13% of borough electorate), nearly 8,000 (22%) less than any of the Official Options (1-4).
- Ward names remain as at present, giving continuity to voters.

Option 1A - Polling District Changes

- | | |
|---|---|
| <ul style="list-style-type: none"> ● (1) GS3 to Heaton Ward ● (2) MN3 to Pettits Ward ● (3) MN1 to Havering Park Ward ● (4) BL1 to Mawneys Ward ● (5) BL2 to Mawneys Ward ● (6) RT3 to Brooklands Ward ● (7) RT4 to Squirrels Heath Ward ● (8) SQ4 to Emerson Park Ward ● (9) SQ5 to Emerson Park Ward | <ul style="list-style-type: none"> ★ (10) RT5 East side to Hylands Ward.
West side remains in Romford Town Ward ★ (11) SX3 to Elm Park Ward ★ (12) SX1 to Rainham & Wennington Ward ★ (13) EL2 East side to Hacton Ward. West side remains in Elm Park Ward. ★ (14) HN2 to Upminster Ward ★ (15) UP1 to Cranham Ward |
|---|---|



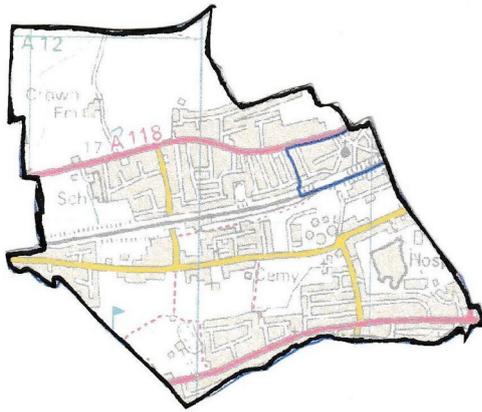
Option 1A – New Ward Boundaries



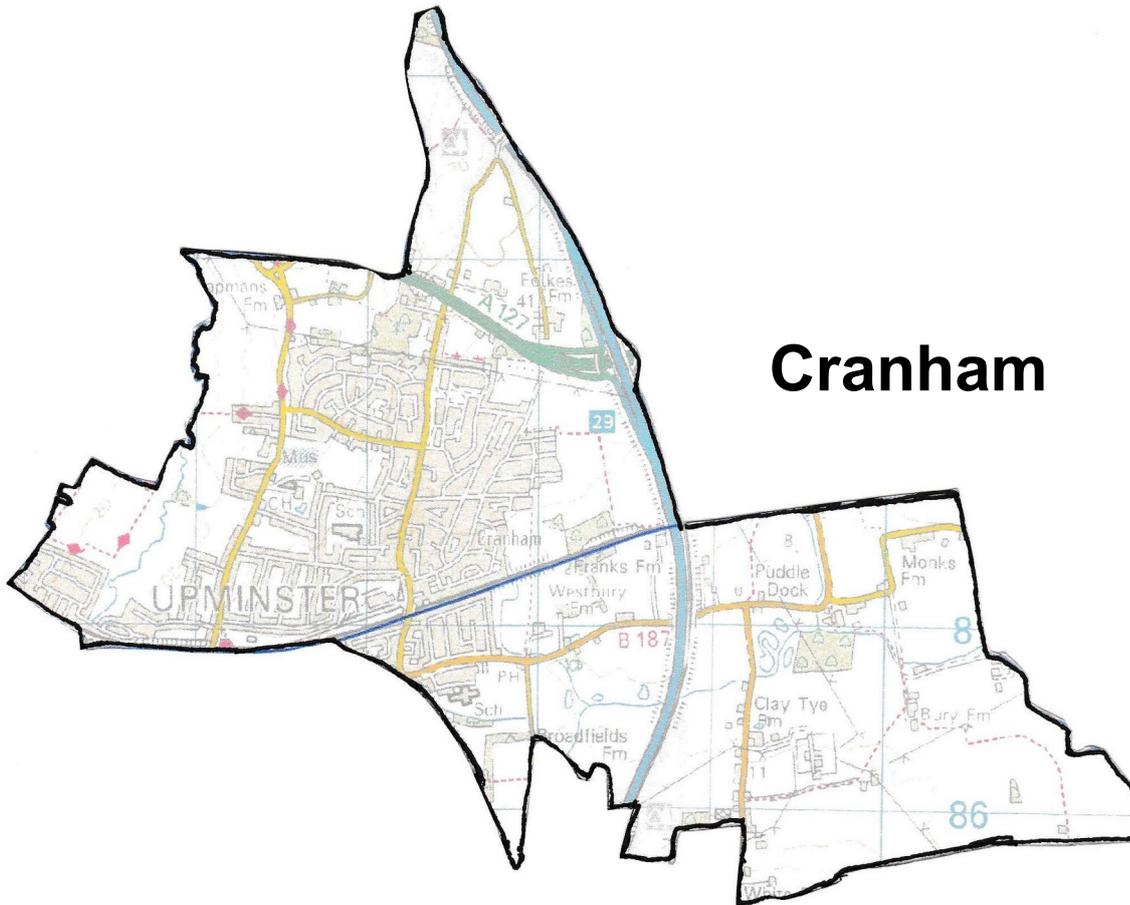
Name of ward	Number of cllrs per ward	Electorate 2019	Variance 2019	Electorate 2025	Variance 2025
Brooklands	3	9997	-6%	12555	8%
Cranham	3	11543	9%	11801	2%
Elm Park	3	10975*	4%	11179*	-4%
Emerson Park	3	11830	12%	12081	4%
Gooshays	3	11219	-4%	11090	-4%
Hacton	3	10306*	-3%	11180*	-4%
Havering Park	3	11479	8%	11718	1%
Heaton	3	11498	8%	11893	3%
Harold Wood	3	11211	6%	11385	-2%
Hylands	3	11468*	8%	11856*	2%
Mawneys	3	11085	5%	11933	3%
Pettits	3	11425	8%	11740	1%
Romford Town	3	7841*	-26%	11636*	0%
Rainham & Wennington	3	11210	6%	11650	0%
Squirrels Heath	3	11343	7%	11738	1%
St Andrews	3	10727	1%	11232	-3%
South Hornchurch	3	6189	-42%	11220	-3%
Upminster	3	10424	-2%	10861	-6%
		*Estimated figures			
Polling district	Ward	Electorate 2019	Electorate 2025		
BL1	Mawneys	774	749		
BL2	Mawneys	2754	3402		
BL3	Brooklands	3767	3835		
BL4	Brooklands	2981	4441		
BL5	Brooklands	2603	2754		
CM1	Cranham	1630	1664		
CM2	Cranham	2053	2101		
CM3	Cranham	2308	2366		
CM4	Cranham	1240	1283		
CM5	Cranham	2768	2806		
EL1	Elm Park	3075	3156		
EL2*	Elm Park (Approx. 25%) / Hacton (Approx. 75%)	2527	2571		
EL3	Elm Park	2497	2505		
EL4	Elm Park	1877	1917		
EM1	Emerson Park	931	950		
EM2	Emerson Park	2424	2456		
EM3	Emerson Park	2305	2340		
EM4	Emerson Park	3015	3083		
EM5	Emerson Park	1119	1165		
GS1	Gooshays	1521	1554		
GS2	Gooshays	1048	1422		
GS3	Heaton	1504	1356		

Polling district	Ward	Electorate 2019	Electorate 2025		
GS4	Gooshays	2871	3234		
GS5	Gooshays	2601	2668		
GS6	Gooshays	2178	2212		
HN1	Hacton	949	952		
HN2	Upminster	1495	1534		
HN3	Hacton	1887	1923		
HN4	Hacton	3089	3833		
HN5	Hacton	2486	2541		
HP1	Havering Park	2266	2324		
HP2	Havering Park	1991	2038		
HP3	Havering Park	2059	2074		
HP4	Havering Park	2695	2758		
HP5	Havering Park	573	584		
HP6	Havering Park	549	562		
HT1	Heaton	1709	1734		
HT2	Heaton	1718	1775		
HT3	Heaton	3159	3241		
HT4	Heaton	2037	2143		
HT5	Heaton	1561	1644		
HW1	Harold Wood	2605	2653		
HW2	Harold Wood	1080	1111		
HW3	Harold Wood	2556	2581		
HW4	Harold Wood	3738	3768		
HW5	Harold Wood	1232	1272		
HY1	Hylands	2231	2295		
HY2	Hylands	2613	2681		
HY3	Hylands	1476	1539		
HY4	Hylands	1654	1683		
HY5	Hylands	2452	2516		
MN1	Havering Park	1346	1378		
MN2	Mawneys	1747	1797		
MN3	Pettits	1041	1059		
MN4	Mawneys	1889	1921		
MN5	Mawneys	2464	2527		
MN6	Mawneys	1487	1537		
PT1	Pettits	1398	1438		
PT2	Pettits	2254	2298		
PT3	Pettits	2183	2221		
PT4	Pettits	3292	3408		
PT5	Pettits	1257	1316		
RT1	Romford Town	2947	4398		
RT2	Romford Town	3852	6096		
RT3	Brooklands	646	1525		
RT4	Squirrels Heath	2990	3085		
RT5**	Romford Town / Hylands (Approx. 50% each)	2084	2284		
RW1	Rainham & Wennington	2260	2328		

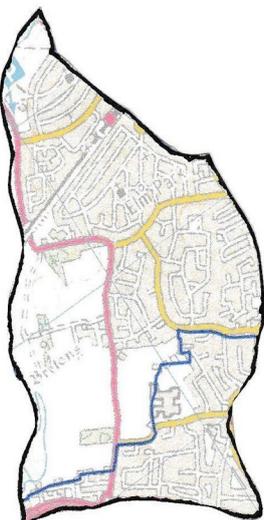
Polling district	Ward	Electorate 2019	Electorate 2025		
RW2	Rainham & Wennington	195	286		
RW3	Rainham & Wennington	1862	1912		
RW4	Rainham & Wennington	3304	3382		
RW5	Rainham & Wennington	2116	2248		
SQ1	Squirrels Heath	3275	3442		
SQ2	Squirrels Heath	1950	2004		
SQ3	Squirrels Heath	1889	1942		
SQ4	Emerson Park	1374	1406		
SQ5	Emerson Park	662	681		
SQ6	Squirrels Heath	1239	1265		
ST1	St Andrews	1063	1098		
ST2	St Andrews	2870	2969		
ST3	St Andrews	1779	1810		
ST4	St Andrews	1422	1447		
ST5	St Andrews	3593	3908		
SX1	Rainham & Wennington	1473	1494		
SX2	South Hornchurch	1506	1758		
SX3	Elm Park	2894	2961		
SX4	South Hornchurch	2064	6400		
SX5	South Hornchurch	2619	3062		
UP1	Cranham	1544	1581		
UP2	Upminster	858	937		
UP3	Upminster	2800	2993		
UP4	Upminster	2288	2344		
UP5	Upminster	1607	1648		
UP6	Upminster	1376	1405		
<p>* EL2 is divided along the centre line of South End Road, south of Sopwith Close and north of Cavendish Crescent. All roads in this Polling District move into Hacton Ward EXCEPT South End Road (south of Sopwith Close and north of Cavendish Crescent), Cavendish Crescent, Cavendish Avenue, Park Lane, Astra Close, Wood Lane (East of Kilmartin Way), Kilmartin Way and Sopwith Close.</p>					
<p>** RT5 is divided along the centre line of Park Lane, north of Clydesdale Road. All roads in this Polling District move into Hylands Ward EXCEPT Park Lane (north of Clydesdale Road), Brentwood Road (south side, west of Park Lane), South Street (east side, south of Brentwood Road), Clydesdale Road, Craigdale Road, Kyme Road, Douglas Road, Lyon Road, Longfield Avenue, Melton Gardens, Dymoke Road and Allandale Road.</p>					



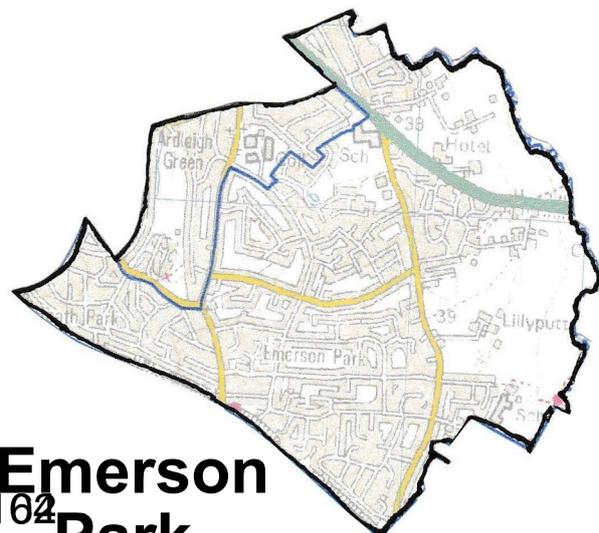
Brooklands



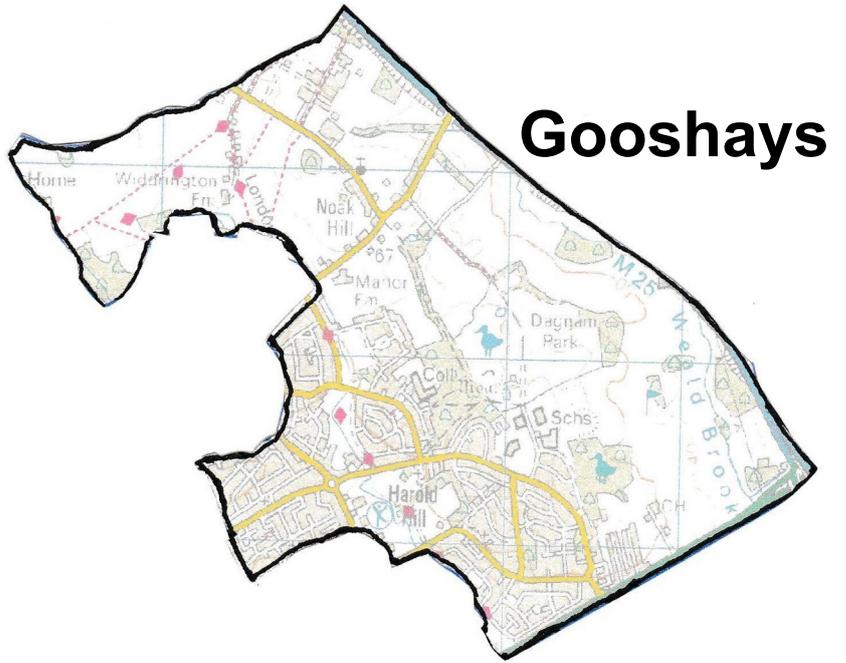
Cranham



Elm Park



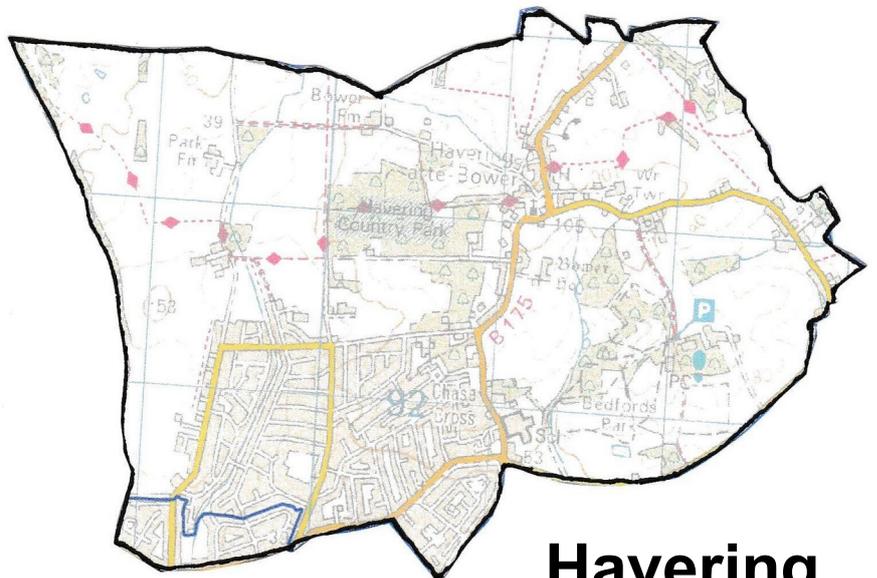
Emerson Park



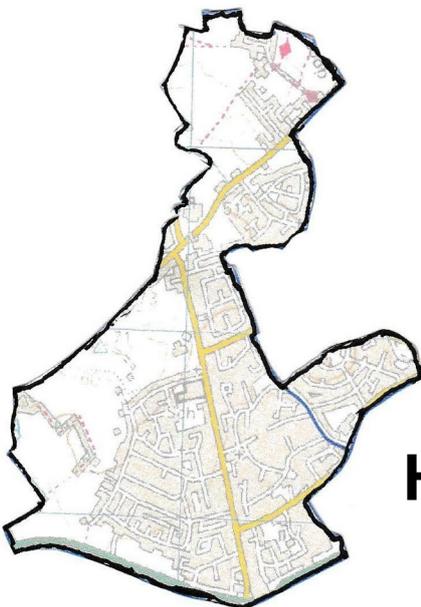
Gooshays



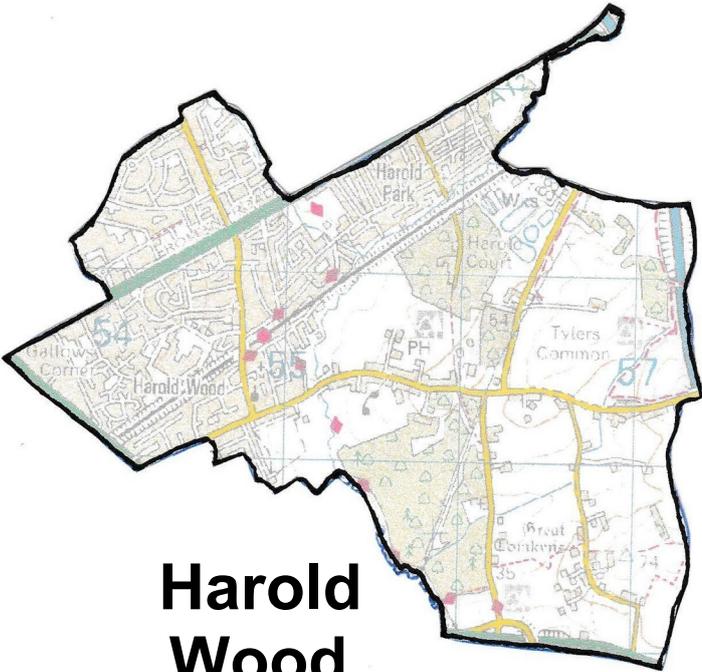
Hacton



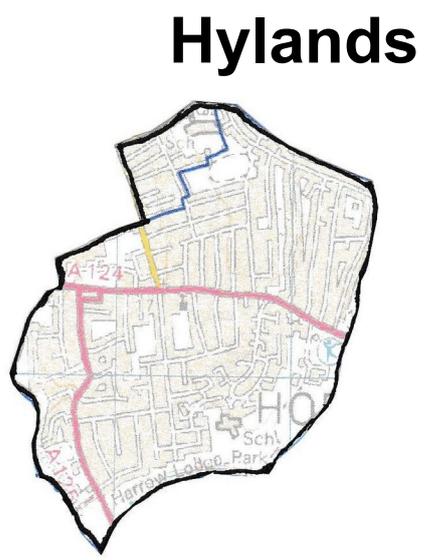
**Havering
Park**



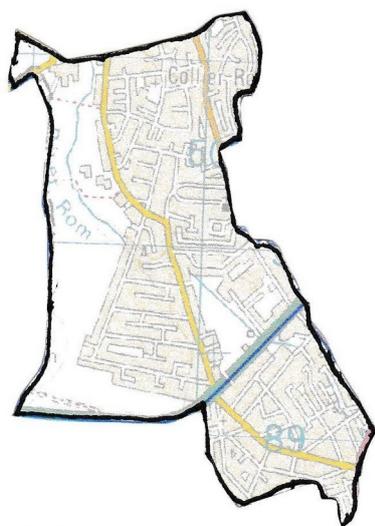
Heaton



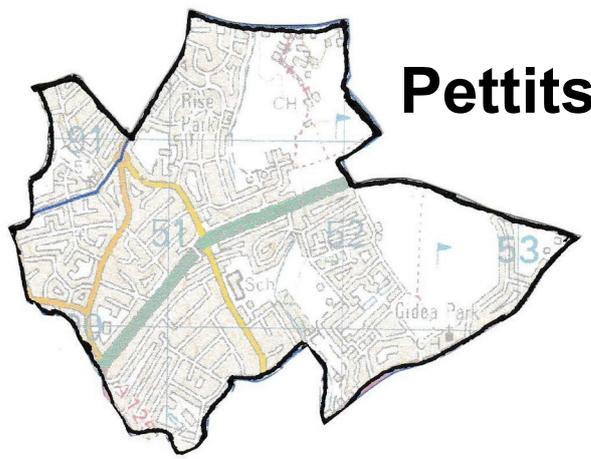
Harold Wood



Hylands



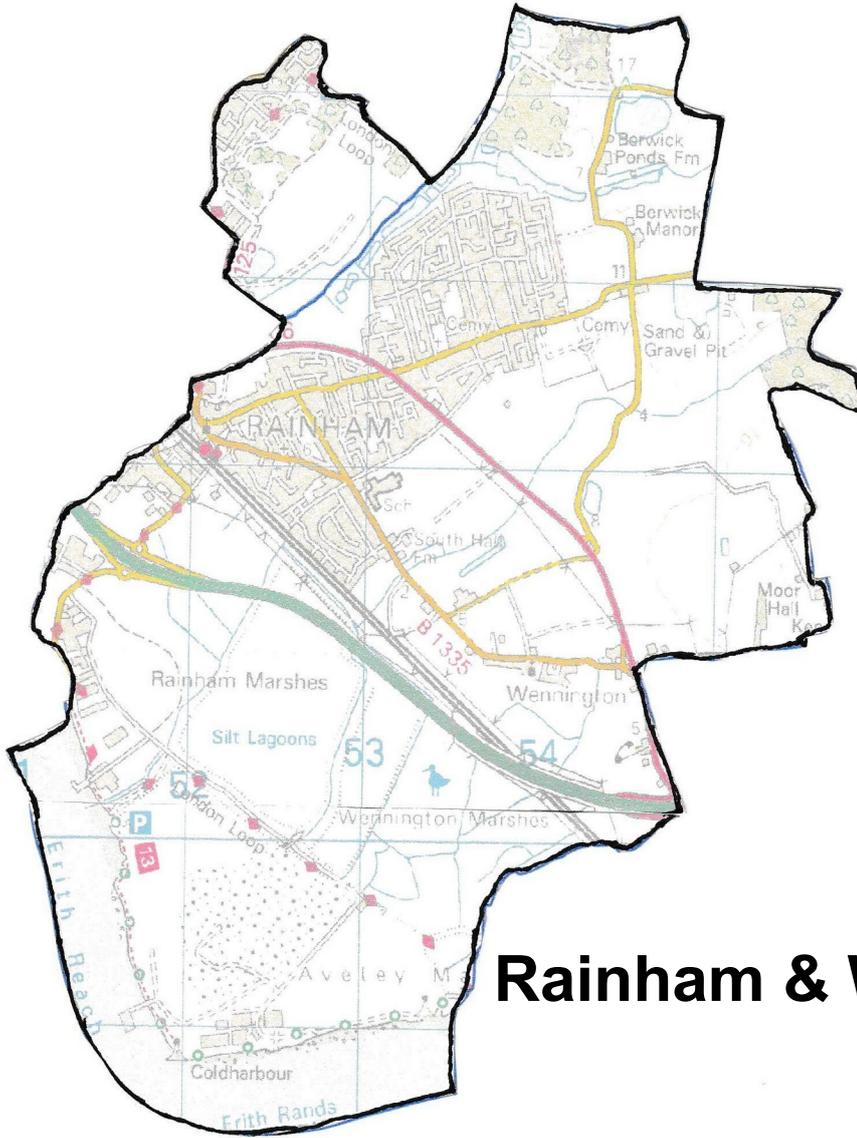
Mawneys



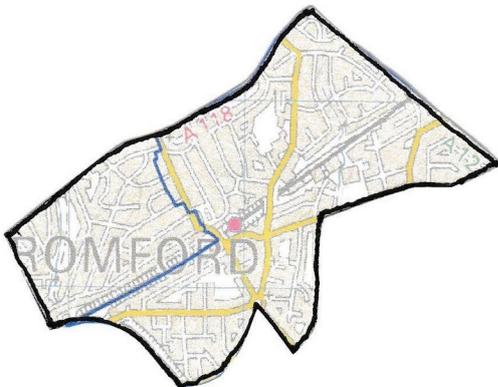
Pettits



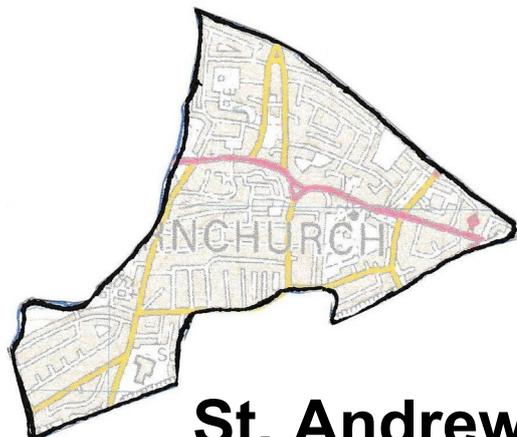
Romford Town



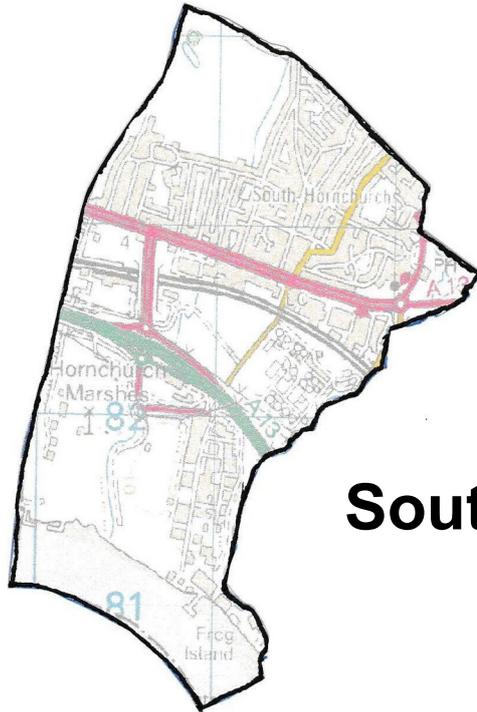
Rainham & Wennington



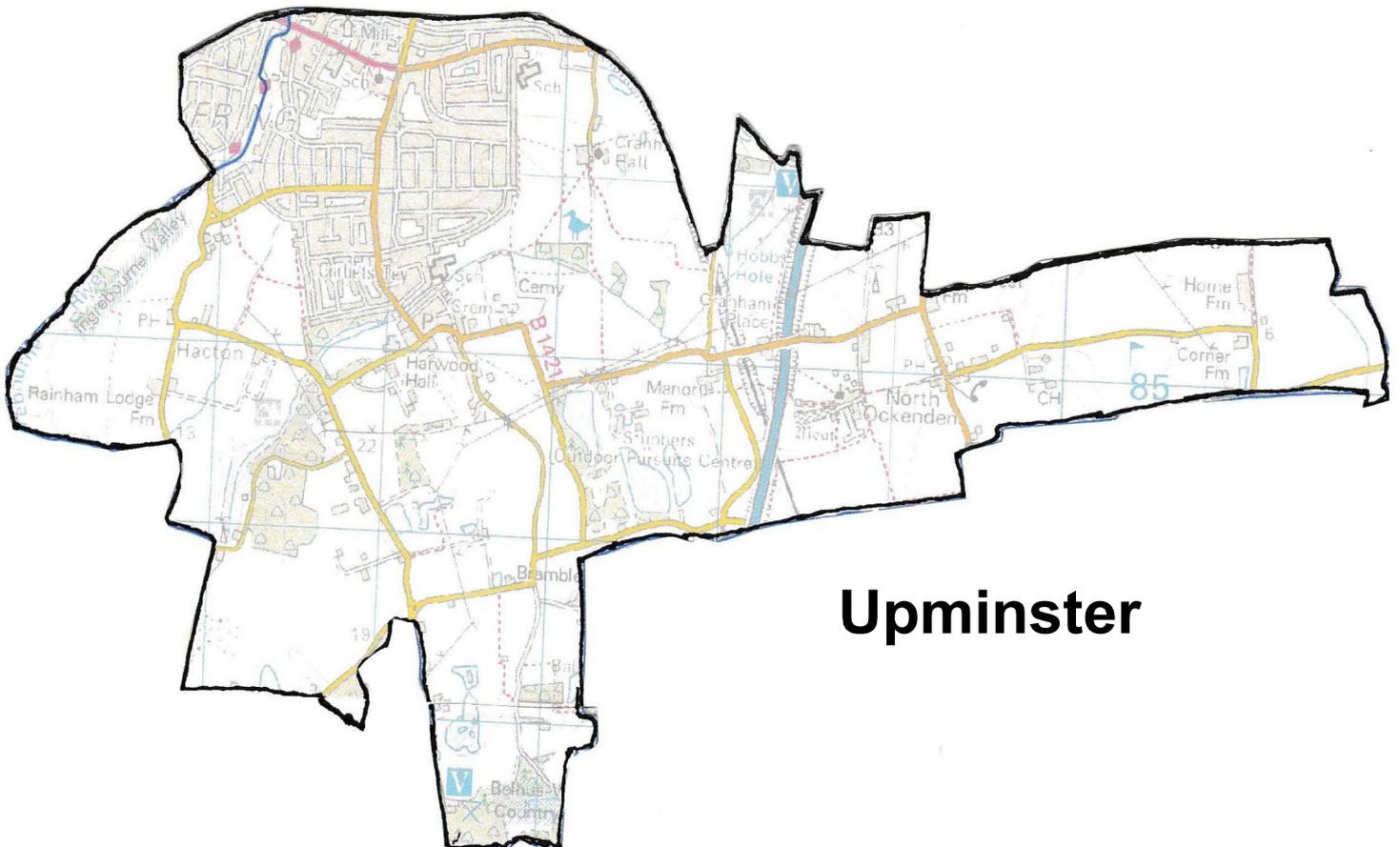
Squirrels Heath



St. Andrews



South Hornchurch



Upminster

RECOMMENDED SEAT ALLOCATION

Having regard to the principles of political balance and of seat allocation referred to in Appendix 1, the following allocation of seats is recommended on the basis that, taking all factors into account, it shows a “reasonably practicable” allocation of seats and is therefore the default position.

		CON	RES	URCG	LAB	IRG	NHRG
Governance	12	6	2	1	1	1	1
Licensing	11	5	2	1	1	1	1
Planning	8	4	1	1	1	1	0
Strat. Planning	8	4	1	1	1	1	0
Adjudication	8	4	1	1	1	1	0
Highways	8	4	1	1	0	1	1
Pensions	7	3	1	1	1	0	1
Audit	6	3	1	1	0	0	1
Children's	9	5	1	1	1	1	0
Crime	6	3	0	1	1	1	0
Towns	9	4	2	1	1	1	0
Environment	6	3	0	0	1	1	1
Health	6	3	1	0	0	1	1
Individuals	7	3	1	1	1	1	0
Board (Value)	16	8	2	2	1	2	0
JV WP	9	3	1	2	1	2	0
Seats allocated	136	65	18	16	13	16	7

- Committee seats are allocated, and each Committee is balanced, as “reasonably practicably” as possible.

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VOTING RECORD

DIVISION NUMBER:	1	2	3	4	5	6	7	8
The Mayor [Cllr Michael Deon Burton]	✓	×	×	×	×	✓	✓	✓
The Deputy Mayor [Cllr John Mylod]	✓	×	×	×	×	✓	✓	✓
CONSERVATIVE GROUP								
Cllr Robert Benham	✓	×	×	×	×	✓	✓	✓
Cllr Ray Best	✓	×	×	×	×	✓	✓	✓
Cllr Joshua Chapman	✓	×	×	×	×	✓	✓	✓
Cllr John Crowder	✓	×	×	×	×	✓	✓	✓
Cllr Philippa Crowder	✓	×	×	×	×	✓	✓	✓
Cllr Osman Dervish	✓	×	×	×	×	✓	✓	✓
Cllr Jason Frost	✓	×	×	×	×	✓	✓	✓
Cllr Judith Holt	✓	×	×	×	×	✓	✓	✓
Cllr Sally Miller	✓	×	×	×	×	✓	✓	✓
Cllr Robby Misir	✓	×	×	×	×	✓	✓	✓
Cllr Dilip Patel	✓	×	×	×	×	✓	✓	✓
Cllr Nisha Patel	✓	×	×	×	×	✓	✓	✓
Cllr Viddy Persaud	✓	×	×	×	×	✓	✓	✓
Cllr Roger Ramsey	✓	×	×	×	×	✓	✓	✓
Cllr Timothy Ryan	✓	×	×	×	×	✓	✓	✓
Cllr Carol Smith	✓	×	×	×	×	✓	✓	✓
Cllr Christine Smith	✓	×	×	×	×	✓	✓	✓
Cllr Matt Sutton	✓	×	×	×	×	✓	✓	✓
Cllr Maggie Themistocli	✓	×	×	×	×	✓	✓	✓
Cllr Christine Vickery	✓	×	×	×	×	✓	✓	✓
Cllr Ciaran White	✓	×	×	×	×	✓	✓	✓
Cllr Damian White	✓	×	×	×	×	✓	✓	✓
Cllr Michael White	✓	×	×	×	×	✓	✓	✓
RESIDENTS' GROUP								
Cllr Nic Dodin	✓	✓	✓	✓	✓	×	○	○
Cllr Paul Middleton	✓	✓	✓	✓	✓	✓	○	○
Cllr Raymond Morgon	✓	✓	✓	✓	✓	×	○	○
Cllr Barry Mugglestone	✓	✓	✓	✓	✓	✓	○	○
Cllr Stephanie Nunn	✓	✓	✓	✓	✓	×	○	○
Cllr Gerry O'Sullivan	✓	✓	✓	✓	✓	×	○	○
Cllr Reg Whitney	A	A	A	A	A	A	A	A
INDEPENDENT RESIDENTS' GROUP								
Cllr David Durant	✓	✓	✓	✓	×	×	○	○
Cllr Tony Durdin	✓	✓	✓	✓	×	×	○	○
Cllr Jan Sargent	A	A	A	A	A	A	A	A
Cllr Natasha Summers	A	A	A	A	A	A	A	A
Cllr Jeffrey Tucker	✓	✓	✓	✓	×	×	○	○
Cllr Graham Williamson	✓	✓	✓	✓	×	×	○	○
UPMINSTER & CRANHAM RESIDENTS' GROUP								
Cllr Gillian Ford	✓	✓	○	✓	○	×	○	×
Cllr Linda Hawthorn	✓	✓	○	✓	○	×	○	×
Cllr Ron Ower	✓	✓	○	✓	○	×	○	×
Cllr John Tyler	✓	✓	○	✓	○	×	○	×
Cllr Linda Van den Hende	✓	✓	○	✓	○	×	○	×
Cllr Christopher Wilkins	✓	✓	○	✓	○	×	○	×
LABOUR GROUP								
Cllr Carole Beth	✓	×	○	○	✓	✓	×	○
Cllr Keith Darvill	✓	×	○	○	✓	✓	×	○
Cllr Tele Lawal	✓	×	○	○	✓	✓	×	×
Cllr Paul McGeary	✓	×	○	○	✓	✓	×	○
Cllr Denis O'Flynn	✓	×	○	○	✓	✓	×	○
NORTH HAVERING RESIDENTS' GROUP								
Cllr Brian Eagling	✓	×	×	×	✓	✓	✓	✓
Cllr Martin Goode	A	A	A	A	A	A	A	A
Cllr Darren Wise	✓	×	×	×	✓	✓	✓	✓
INDEPENDENT								
Cllr Bob Perry	✓	✓	✓	✓	×	✓	○	○
Cllr Melvin Wallace	✓	×	×	×	×	✓	✓	✓
TOTALS								
✓ = YES	50	17	11	17	13	36	28	28
×	0	33	28	28	31	14	5	7
○ = ABSTAIN/NO VOTE	0	0	11	5	6	0	17	15
ID = INTEREST DISCLOSED/NO VOTE	0	0	0	0	0	0	0	0
A = ABSENT FROM MEETING	4	4	4	4	4	4	4	4
	54	54	54	54	54	54	54	54

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ANNUAL COUNCIL, 10 JUNE 2020

SUBJECT: ESTABLISHING THE COMMITTEES OF THE COUNCIL AND CONFIRMING THE SCHEME OF DELEGATION

In accordance with the Constitution, Annual Council, among other things, appoints its Committees.

This report deals with the appointment and sizes of Committees, the co-opted members and observers etc. and recommends such appointments consistent with previous decisions of the Council.

Council is also required under s.100(G)(2) of the Local Government Act 1972 to agree that part of the Scheme of Delegation which it is for the full Council to agree.

Council is recommended to confirm the delegations to officers in respect of those powers reserved to full Council by the Functions and Responsibilities Regulations 2000.

The delegations are set out in the Council's Constitution, most notably, in Part 2, the Articles, and the relevant provisions of Part 3 of the Council's Constitution (Responsibility for Functions).

There are no other changes proposed to the current make up of committees.

RECOMMENDATIONS

- (1) That, so far as necessary to enable any changes proposed and agreed during this meeting to be carried in to effect, Council Procedure Rule 20.2 (proposals to amend the Constitution to be referred to Governance Committee without discussion) be suspended.
- (2) That, subject to the Council's consideration of any motion or amendment to this report relating to changes in the Committee structure, the

Annual Council, 10 June 2020

Committees listed in Appendix 1 be appointed for the 2020/21 Municipal Year and that:

- (a) As required by statute, two voting co-optees representing the Church of England and the Roman Catholic Church and three parent governor co-optees selected in accordance with the appropriate Regulations, be appointed to the Children & Learning Services Overview and Scrutiny Sub-Committee.
 - (b) The other non-elected member “appointments” and invitations to attend shown in the Appendix (and particularly its annexes) be confirmed.
- (3) Those Committees be appointed with:
- (a) the membership sizes and
 - (b) the political balance
- indicated in Appendix 2
- (4) That the delegation of non-executive functions (as defined by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (amended) to officers be agreed as set out in the Council’s Constitution.
- (5) To agree that all officers with delegated powers have power to further delegate those powers to other officers under s.101 of the Local Government Act 1972 or as provided for by any other legislation and may agree a scheme of delegation to officers for their service areas.

Staff Contact: Andy Beesley, Head of Democratic Services

andrew.beesley@oneSource.co.uk

Background Papers List

None

APPOINTMENT OF COMMITTEES AND SUB-COMMITTEES

Name of Committee	Notes
Adjudication and Review Committee	<i>See annex 1</i>
Appointments Committee	
Audit Committee	
Governance Committee	
Highways Advisory Committee	
Licensing Committee	
Pensions Committee	<i>See annex 2</i>
Strategic Planning Committee	
Planning Committee	
Overview and Scrutiny Board	
Children & Learning Overview and Scrutiny Sub-Committee	<i>See annex 3</i>
Crime and Disorder Sub-Committee	
Environment Overview and Scrutiny Sub-Committee	
Health Overview and Scrutiny Sub-Committee	
Individuals Overview and Scrutiny Sub-Committee	
Towns & Communities Overview and Scrutiny Sub-Committee	
Joint Vehicle Working Party	
Health & Wellbeing Board	

Adjudication and Review Committee

The major part of the work of this Committee is carried out through Hearings Panels. The composition of Hearings Panels varies according to the nature of the issue adjudicated – as indicated in the following table:

Type of hearing	Membership of Panel
Corporate complaints	Three Members and a non-voting independent person
Children Act complaints	Three independent persons
Community Care Act complaints	Two Members and an independent person as chairman, with voting rights
Housing tenancy appeals	Three Members

The independent persons used for such hearings are taken from a pool of such people appointed on behalf the Adjudication & Review Committee, managed by Legal & Governance Services, who have received training appropriate to that role.

Pensions Committee

The Pensions Committee is responsible for the management of the Council's Pension Fund investment portfolio.

In addition to the Members of the Committee, there is a non-voting co-opted member representing the organisations that have scheduled or admitted status within the Council's pension scheme (public and private sector bodies, some of whose employees are members of the pension scheme, mainly because they are former employees whose employment has transferred to another organisation).

Although not strictly Members of the Committee, in accordance with the Constitution, two representatives of the staff are appointed by the unions to attend and contribute to meetings of the Committee. These appointees have no voting rights but are entitled to participate in the discussion of exempt or confidential material.

Children and Learning Overview & Scrutiny Sub-Committee

The law requires that the Council co-opt to this Overview & Scrutiny Sub-Committee one representative of each of the Anglican and Roman Catholic Churches, and three members representing governors of schools in the three sectors of education, primary, secondary and special. All co-opted Members have the same rights as elected Members, including the right to vote, may attend when issues relating to Education are being discussed and have the right to participate in such discussions.

It should be noted that this statutory requirement applies to any Overview & Scrutiny Committee that scrutinises education matters.

In addition, the Council's Constitution provides for three non-voting representatives of local teacher unions and professional associations to attend meetings of the Committee and participate in the discussion of matters relating to education.

POLITICAL BALANCE PRINCIPLES

The Council has a duty to make only such decisions as give effect, **so far as reasonably practicable**, to certain principles set out in the relevant legislation. The relevant principles are, in order of priority:

1. Not all of the seats on any Committee may be allocated to only one Group (note - the Cabinet is not a Committee).
2. The majority of seats on each Committee must be allocated to the Group having a majority of Members of the Council.
3. The total share of all the seats available for all Committees allocated to each political Group and to Members not in a Group must be proportionate to that Group's/Members' share of the total Council membership.
4. So far as can be done without conflicting with the other principles, the total number of seats on each Committee allocated to a political Group or to Members not in a Group must be proportionate to that Group's/those Members' share of total Council membership.

In practice, Committees are balanced against the overall total of Committee places and then, so far as that overall total allows, each Committee is balanced on its own. With the distribution of seats on the Council that results from the election, it is inevitable (a) Groups/Members will not all be able to be represented on every Committee and (b) that one Group's representation on some Committees will be at the expense of another's.

The minimum number of Councillors in a group for it to exist is two.

The Council may make arrangements different from those prescribed **provided that no Member of the Council votes against** those different arrangements.

To make such a decision each member of the Council must at least be sent an agenda indicating that the approval of alternative arrangements is to be considered. The agenda for this Annual Council meeting meets this requirement. To accommodate this requirement this report should be treated as giving due notice so that there is no impediment to such a proposal being made.

Annual Council, 10 June 2020

Once the allocation of seats to Groups in accordance with the statutory procedure is undertaken, the Council is under a duty to make appointments to the Committee so as to give effect to the wishes expressed by that Group about who is to be appointed to their allocated seats.

The “wishes of the Group” may be communicated to the Proper Officer and will be implemented forthwith. Changes may be effected at any time by notice to the Proper Officer and will be notified to all Members in the next available edition of the weekly Calendar Brief.

It should be noted that the Constitution provides that the Chairmen and Vice-Chairmen of Committees are appointed by Council and any change in membership affecting a Chairman or Vice-Chairman will therefore require consideration by Council.

RECOMMENDED SEAT ALLOCATION

Having regard to the principles of political balance and of seat allocation referred to in Appendix 1, the following allocation of seats is recommended on the basis that, taking all factors into account, it shows a “reasonably practicable” allocation of seats and is therefore the default position.

		CON	RES	URCG	LAB	IRG	NHRG
Governance	12	6	2	1	1	1	1
Licensing	11	5	2	1	1	1	1
Planning	8	4	1	1	1	1	0
Strat. Planning	8	4	1	1	1	1	0
Adjudication	8	4	1	1	1	1	0
Highways	8	4	1	1	0	1	1
Pensions	7	3	1	1	1	0	1
Audit	6	3	1	1	0	0	1
Children's	9	5	1	1	1	1	0
Crime	6	3	0	1	1	1	0
Towns	9	4	2	1	1	1	0
Environment	6	3	0	0	1	1	1
Health	6	3	1	0	0	1	1
Individuals	7	3	1	1	1	1	0
Board (Value)	16	8	2	2	1	2	0
JV WP	9	3	1	2	1	2	0
Seats allocated	136	65	18	16	13	16	7

PRINCIPLES FOR ALLOCATION OF SEATS ON COMMITTEES

The principles of seat allocation follow the requirements of the political balance principles, using a formula that takes account of the respective sizes of the Groups and the number of seats on Committees available for distribution among the Groups.

Basic allocation of seats

The seat entitlements of the Groups are agreed by a formula using the percentage of the membership of the Council represented by each Group (or Member(s) not in a Group), operating through a sequence of stages as follows:

First, the percentage of each Group's membership of the Council (and of any Members not within a Group) is calculated to two decimal places.

Next, that percentage is applied to the number of seats available on each Committee to agree each Group's potential entitlement to seats on that Committee. Where the resulting figure is not a whole number, generally it is rounded to the nearest whole number following the mathematical convention that numbers below .5 are rounded down, and those .5 or more are rounded up.

In some cases, a Group may be entitled to a seat even though, rounded down, its potential entitlement appears nil, as there is a specific number of seats available on each Committee and no other Group may have more seats on any Committee than its entitlement.

Once the size of the Groups are known, a table will be drawn up which will show the basic allocation on the basis of these principles to Committee sizes ranging from 3 Members to 15. This table will follow in the revised report.

Finally, fine adjustment is required to ensure that, so far as reasonably practicable, the seats allocated reflect the overall proportion of Council membership held by each Group and the numerical strength of its entitlement to seats on particular Committees. For that purpose, at this stage the seat allocation of particular Committees will be adjusted from the ideally-balanced number reached in earlier stages of the process.

Specific allocations

For the allocation of seats on specific Committees, several permutations are possible. Although the Council's Constitution does specify particular numbers of seats to each Committee, it is expressed as being "or such other number as the Council may agree", so there is discretion as to Committee sizes.

Once the number of seats available on each Committee has been agreed, the allocation of seats to the individual Groups would then need to be adjusted between the Groups to achieve, so far as possible and practicable, an allocation that gives

Annual Council, 10 June 2020

each Group its proportionate share of seats overall while ensuring that each Committee is proportionately balanced. In practice, it will be impossible to achieve both aims without enlarging Committee memberships to an unworkable size, so a degree of compromise is required.

Annual Council, 10 June 2020, Nominations of Committee Chairmen and Vice-Chairmen

Motion on behalf of the North Havering Residents Group

Committee	Chairman Councillor	Vice-Chairman Councillor
Adjudication and Review (2 Vice-Chairmen)		1. 2.
Audit	Martin Goode	
Governance		
Highways Advisory	Brian Eagling	
Licensing (3 Vice-Chairmen)		1. 2. 3.
Pensions		Martin Goode
Planning		
Strategic Planning		
Joint Venture Working Party		
Overview and Scrutiny Board	Darren Wise	
Children and Learning Overview and Scrutiny Sub-Committee		
Crime & Disorder Sub-Committee		
Environment Overview and Scrutiny Sub-Committee		
Health Overview and Scrutiny Sub-Committee		
Individuals Overview and Scrutiny Sub-Committee		
Towns and Communities Overview and Scrutiny Sub-Committee		

Sub-Committee of the Governance Committee:

Appointments		
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Amendment on behalf of the Conservative Group (changes from original motion shown in italics for clarity)

Committee	Chairman Councillor	Vice-Chairman Councillor
Adjudication and Review (2 Vice-Chairmen)	Matt Sutton	1. Tim Ryan 2. Ray Best
Audit		Viddy Persaud
Governance	Ciaran White	Damian White
Highways Advisory		Christine Vickery
Licensing (3 Vice-Chairmen)	Philippa Crowder	1. Christine Smith 2. Christine Vickery 3. Sally Miller
Pensions	John Crowder	
Planning	Robby Misir	Carol Smith
Strategic Planning	Dilip Patel	Tim Ryan
Joint Venture Working Party	Michael Deon Burton	Christine Vickery
Overview and Scrutiny Board		Michael White
Children and Learning Overview and Scrutiny Sub-Committee	Judith Holt	<i>Robby Misir</i>
Crime & Disorder Sub-Committee	Sally Miller	Matt Sutton
Environment Overview and Scrutiny Sub-Committee	Maggie Themistocli	Michael Deon Burton
Health Overview and Scrutiny Sub-Committee	Nisha Patel	Ciaran White
Individuals Overview and Scrutiny Sub-Committee	Christine Smith	Michael White

Towns and Communities Overview and Scrutiny Sub-Committee	Ray Best	Robby Misir
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Sub-Committee of the Governance Committee:

Appointments	Damian White	Robert Benham
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Amendment on behalf of the Labour Group

Committee	Chairman Councillor	Vice-Chairman Councillor
Adjudication and Review (2 Vice-Chairmen)		
Audit		
Governance		
Highways Advisory		
Licensing (3 Vice-Chairmen)		
Pensions		
Planning	Paul McGeary	
Strategic Planning		
Joint Venture Working Party	Paul McGeary	
Overview and Scrutiny Board	Keith Darvill	
Children and Learning Overview and Scrutiny Sub-Committee	Tele Lawal	
Crime & Disorder Sub-Committee	Tele Lawal	
Environment Overview and Scrutiny Sub-Committee	Carol Beth	
Health Overview and Scrutiny Sub-		

Committee		
Individuals Overview and Scrutiny Sub-Committee		
Towns and Communities Overview and Scrutiny Sub-Committee		

Sub-Committee of the Governance Committee:

Appointments		
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ANNUAL COUNCIL

10 June 2020

<p>EXPLANATORY NOTE</p>

APPOINTMENT OF THE CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

For ease of reference, the tables that follow indicate the nominations that are unopposed, and those upon which votes will be required.

Table 1: Unopposed nominations

Committee	Chairman Councillor	Vice-Chairman Councillor
Adjudication and Review (2 Vice-Chairmen)	Matt Sutton	1. Tim Ryan 2. Ray Best
Audit	Martin Goode	Viddy Persaud
Governance	Ciaran White	Damian White
Highways Advisory	Brian Eagling	Christine Vickery
Licensing (3 Vice-Chairmen)	Philippa Crowder	1. Christine Smith 2. Christine Vickery 3. Sally Miller
Pensions	John Crowder	Martin Goode
Planning	<i>Position contested – see table 2</i>	Carol Smith
Strategic Planning	Dilip Patel	Tim Ryan
Joint Venture Working Party	<i>Position contested – see table 2</i>	Christine Vickery

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Overview and Scrutiny Board	<i>Position contested – see table 2</i>	Michael White
Children and Learning Overview and Scrutiny Sub-Committee	<i>Position contested – see table 2</i>	Robby Misir
Crime & Disorder Sub-Committee	<i>Position contested – see table 2</i>	Matt Sutton
Environment Overview and Scrutiny Sub-Committee	<i>Position contested – see table 2</i>	Michael Deon Burton
Health Overview and Scrutiny Sub-Committee	Nisha Patel	Ciaran White
Individuals Overview and Scrutiny Sub-Committee	Christine Smith	Michael White
Towns and Communities Overview and Scrutiny Sub-Committee	Ray Best	Robby Misir

Sub-Committee of the Governance Committee:

Appointments	Damian White	Robert Benham
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Table 2: Opposed nominations where there are two nominees:

A. Chairman of Planning Committee

Conservative Group nominee Councillor	Labour Group nominee Councillor
Robby Misir	Paul McGeary

B. Chairman of Joint Venture Working Party

Conservative Group nominee Councillor	Labour Group nominee Councillor
Michael Deon Burton	Paul McGeary

C. Chairman of Overview and Scrutiny Board Committee

North Havering Residents Group nominee Councillor	Labour Group nominee Councillor
Darren Wise	Keith Darvill

D. Chairman of Children and Learning Overview and Scrutiny Sub-Committee

Conservative Group nominee Councillor	Labour Group nominee Councillor
Judith Holt	Tele Lawal

E. Chairman of Crime & Disorder Sub-Committee

Conservative Group nominee Councillor	Labour Group nominee Councillor
Sally Miller	Tele Lawal

F. Chairman of Environment Overview and Scrutiny Sub-Committee

Conservative Group nominee Councillor	Labour Group nominee Councillor
Maggie Themistocli	Carol Beth

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Annual Council, 10 June 2020, Nomination of Member Champions

Amendment on behalf of the Conservative Group (changes from original motion shown in italics for clarity)

That the following be appointed Champions as indicated:

For the Armed Forces –

For Equality and Diversity – Robby Misir

For the Historic Environment – Judith Holt

For the Over 50's – Christine Smith

For the Voluntary Sector Compact – Christine Vickery

For Young People – *Ciaran White*

Motion on behalf of the Labour Group

That the following be appointed Champions as indicated:

For the Armed Forces – Denis O'Flynn

For Equality and Diversity – Tele Lawal

For the Historic Environment –

For the Over 50's –

For the Voluntary Sector Compact –

For Young People –

ANNUAL COUNCIL

10 June 2020

<p>EXPLANATORY NOTE</p>

APPOINTMENT OF THE MEMBER CHAMPIONS

For ease of reference, the table that follows indicates the unopposed nominations for all Member Champion positions.

Table 1: Unopposed nominations

Member Champion	Nominee - Councillor
For the Armed Forces	Denis O'Flynn
For Equality & Diversity	<i>Position contested – see table 2.</i>
For the Historic Environment	Judith Holt
For the Over 50's	Christine Smith
For the Voluntary Sector Compact	Christine Vickery
For Young People	Ciaran White

Table 2: Opposed nominations where there are two nominees

A. Member Champion for Equality and Diversity

Conservative Group nominee Councillor	Labour Group nominee Councillor
Robby Misir	Tele Lawal



ANNUAL COUNCIL, 10 JUNE 2020

REPORT OF THE CHIEF EXECUTIVE

SUBJECT: DATES OF COUNCIL MEETINGS, 2020/21

In accordance with the Constitution, meetings of the Council are fixed by the Council itself.

It has been the practice that dates for the whole of the Municipal Year are agreed each municipal year with dates for the balance of the following calendar year being agreed on a provisional basis. In view of the ongoing coronavirus pandemic, the report proposes to agree Council's schedule of meetings until September 2020, with a further report being presented at that meeting to agree the schedule for the remainder of the 2020/21 municipal year, subject to any changes in the national response to the pandemic.

It is proposed that the pattern of meetings continues to follow past practice, which would mean dates of the Council would be as follows (all Wednesdays) –

2020

- 10 June (Annual Meeting)
- 8 July
- 9 September

PROVISIONAL DATES FOR REMINDER OF 2020/21 MUNICIPAL YEAR

2020

- 18 November

2021

- 20 January
- 24 February (Council Tax Setting)
- 24 March
- 19 May (Annual Meeting)

These dates are subject to any change that may subsequently be agreed.

Council, 10 June 2020

In accordance with the provisions of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, meetings of Council will be conducted remotely.

The meetings shall begin at the time agreed by the Council or by the Mayor, or at 7.30pm if no other time is agreed.

Dates of Cabinet and Committee meetings are appended to the report for **information purposes only** and are subject to change.

There are no identified, direct **financial, legal, Human Resources or equalities implications and risks** associated with selection of these dates.

RECOMMENDATIONS

That:

1. The Council fixes the date of its meetings for the current municipal until September 2020;
2. Changes to the date of meetings of Council be determined by the Mayor, following consultation with Group Leaders;
3. Provisional dates are listed for the remainder of the 2020/21 municipal year and that a further report to confirm will be submitted to the September meeting.

Staff Contact:	Anthony Clements
Designation:	Principal Democratic Services Officer
Email:	Anthony.clements@onesource.co.uk

**Andrew Blake Herbert
Chief Executive**

Background paper List

There are no background papers.

Public and School Holidays

01-May-20	Friday	
02-May-20	Saturday	
03-May-20	Sunday	
04-May-20	Monday	
05-May-20	Tuesday	
06-May-20	Wednesday	
07-May-20	Thursday	
08-May-20	Friday	BANK HOLIDAY
09-May-20	Saturday	
10-May-20	Sunday	
11-May-20	Monday	
12-May-20	Tuesday	
13-May-20	Wednesday	
14-May-20	Thursday	Planning Committee
15-May-20	Friday	
16-May-20	Saturday	
17-May-20	Sunday	
18-May-20	Monday	
19-May-20	Tuesday	
20-May-20	Wednesday	
21-May-20	Thursday	
22-May-20	Friday	
23-May-20	Saturday	
24-May-20	Sunday	
25-May-20	Monday	BANK HOLIDAY
26-May-20	Tuesday	School holidays
27-May-20	Wednesday	"
28-May-20	Thursday	" Strategic Planning Committee
29-May-20	Friday	"
30-May-20	Saturday	
31-May-20	Sunday	
01-Jun-20	Monday	
02-Jun-20	Tuesday	
03-Jun-20	Wednesday	
04-Jun-20	Thursday	Planning Committee
05-Jun-20	Friday	
06-Jun-20	Saturday	
07-Jun-20	Sunday	
08-Jun-20	Monday	
09-Jun-20	Tuesday	
10-Jun-20	Wednesday	AGM
11-Jun-20	Thursday	Strategic Planning Committee
12-Jun-20	Friday	
13-Jun-20	Saturday	
14-Jun-20	Sunday	
15-Jun-20	Monday	
16-Jun-20	Tuesday	
17-Jun-20	Wednesday	O&S Board
18-Jun-20	Thursday	
19-Jun-20	Friday	
20-Jun-20	Saturday	
21-Jun-20	Sunday	
22-Jun-20	Monday	
23-Jun-20	Tuesday	
24-Jun-20	Wednesday	Cabinet
25-Jun-20	Thursday	Strategic Planning
26-Jun-20	Friday	
27-Jun-20	Saturday	
28-Jun-20	Sunday	
29-Jun-20	Monday	
30-Jun-20	Tuesday	
01-Jul-20	Wednesday	
02-Jul-20	Thursday	Planning
03-Jul-20	Friday	
04-Jul-20	Saturday	
05-Jul-20	Sunday	
06-Jul-20	Monday	
07-Jul-20	Tuesday	
08-Jul-20	Wednesday	Council

09-Jul-20	Thursday	
10-Jul-20	Friday	
11-Jul-20	Saturday	
12-Jul-20	Sunday	
13-Jul-20	Monday	
14-Jul-20	Tuesday	
15-Jul-20	Wednesday	
16-Jul-20	Thursday	Strategic Planning
17-Jul-20	Friday	
18-Jul-20	Saturday	
19-Jul-20	Sunday	
20-Jul-20	Monday	
21-Jul-20	Tuesday	O&S Board
22-Jul-20	Wednesday	HWB
23-Jul-20	Thursday	School holidays
24-Jul-20	Friday	"
25-Jul-20	Saturday	"
26-Jul-20	Sunday	"
27-Jul-20	Monday	"
28-Jul-20	Tuesday	"
29-Jul-20	Wednesday	School holidays
30-Jul-20	Thursday	"
31-Jul-20	Friday	"
01-Aug-20	Saturday	"
02-Aug-20	Sunday	School holidays
03-Aug-20	Monday	"
04-Aug-20	Tuesday	"
05-Aug-20	Wednesday	"
06-Aug-20	Thursday	School holidays
07-Aug-20	Friday	"
08-Aug-20	Saturday	"
09-Aug-20	Sunday	"
10-Aug-20	Monday	School holidays
11-Aug-20	Tuesday	"
12-Aug-20	Wednesday	"
13-Aug-20	Thursday	"
14-Aug-20	Friday	School holidays
15-Aug-20	Saturday	"
16-Aug-20	Sunday	"
17-Aug-20	Monday	"
18-Aug-20	Tuesday	School holidays
19-Aug-20	Wednesday	"
20-Aug-20	Thursday	"
21-Aug-20	Friday	"
22-Aug-20	Saturday	School holidays
23-Aug-20	Sunday	"
24-Aug-20	Monday	School holidays
25-Aug-20	Tuesday	"
26-Aug-20	Wednesday	"
27-Aug-20	Thursday	"
28-Aug-20	Friday	School holidays
29-Aug-20	Saturday	"
30-Aug-20	Sunday	"
31-Aug-20	Monday	"
01-Sep-20	Tuesday	School holidays
02-Sep-20	Wednesday	"
03-Sep-20	Thursday	
04-Sep-20	Friday	
05-Sep-20	Saturday	
06-Sep-20	Sunday	
07-Sep-20	Monday	
08-Sep-20	Tuesday	Environment OSC
09-Sep-20	Wednesday	COUNCIL
10-Sep-20	Thursday	Strategic Planning
11-Sep-20	Friday	
12-Sep-20	Saturday	
13-Sep-20	Sunday	
14-Sep-20	Monday	
15-Sep-20	Tuesday	Individuals OSC
16-Sep-20	Wednesday	Cabinet
17-Sep-20	Thursday	Children's OSC
18-Sep-20	Friday	
19-Sep-20	Saturday	
20-Sep-20	Sunday	
21-Sep-20	Monday	

31-Aug-20 Monday " BANK HOLIDAY

22-Sep-20 Tuesday		Towns & Communities OSC
23-Sep-20 Wednesday		HWB; O&S Board
24-Sep-20 Thursday		Health OSC
25-Sep-20 Friday		
26-Sep-20 Saturday		
27-Sep-20 Sunday		
28-Sep-20 Monday		
29-Sep-20 Tuesday		Crime & Disorder OSC
30-Sep-20 Wednesday		Environment OSC
01-Oct-20 Thursday		Planning
02-Oct-20 Friday		
03-Oct-20 Saturday		
04-Oct-20 Sunday		
05-Oct-20 Monday		
06-Oct-20 Tuesday		
07-Oct-20 Wednesday		
08-Oct-20 Thursday		
09-Oct-20 Friday		
10-Oct-20 Saturday		
11-Oct-20 Sunday		
12-Oct-20 Monday		
13-Oct-20 Tuesday		
14-Oct-20 Wednesday		
15-Oct-20 Thursday		
16-Oct-20 Friday		
17-Oct-20 Saturday		
18-Oct-20 Sunday		
19-Oct-20 Monday		
20-Oct-20 Tuesday		
21-Oct-20 Wednesday		
22-Oct-20 Thursday		
23-Oct-20 Friday		
24-Oct-20 Saturday		
25-Oct-20 Sunday		
26-Oct-20 Monday	School holidays	
27-Oct-20 Tuesday	"	
28-Oct-20 Wednesday	"	
29-Oct-20 Thursday	"	
30-Oct-20 Friday	"	
31-Oct-20 Saturday		
01-Nov-20 Sunday		
02-Nov-20 Monday		
03-Nov-20 Tuesday		
04-Nov-20 Wednesday		
05-Nov-20 Thursday		
06-Nov-20 Friday		
07-Nov-20 Saturday		
08-Nov-20 Sunday		
09-Nov-20 Monday		
10-Nov-20 Tuesday		
11-Nov-20 Wednesday		
12-Nov-20 Thursday		
13-Nov-20 Friday		
14-Nov-20 Saturday		
15-Nov-20 Sunday		
16-Nov-20 Monday		
17-Nov-20 Tuesday		
18-Nov-20 Wednesday		FULL COUNCIL
19-Nov-20 Thursday		
20-Nov-20 Friday		
21-Nov-20 Saturday		
22-Nov-20 Sunday		
23-Nov-20 Monday		
24-Nov-20 Tuesday		
25-Nov-20 Wednesday		
26-Nov-20 Thursday		
27-Nov-20 Friday		
28-Nov-20 Saturday		
29-Nov-20 Sunday		
30-Nov-20 Monday		
01-Dec-20 Tuesday		
02-Dec-20 Wednesday		
03-Dec-20 Thursday		
04-Dec-20 Friday		
05-Dec-20 Saturday		

06-Dec-20	Sunday	
07-Dec-20	Monday	
08-Dec-20	Tuesday	
09-Dec-20	Wednesday	
10-Dec-20	Thursday	
11-Dec-20	Friday	
12-Dec-20	Saturday	
13-Dec-20	Sunday	
14-Dec-20	Monday	
15-Dec-20	Tuesday	
16-Dec-20	Wednesday	
17-Dec-20	Thursday	
18-Dec-20	Friday	
19-Dec-20	Saturday	
20-Dec-20	Sunday	
21-Dec-20	Monday	School holidays
22-Dec-20	Tuesday	"
23-Dec-20	Wednesday	"
24-Dec-20	Thursday	"
25-Dec-20	Friday	CHRISTMAS DAY
26-Dec-20	Saturday	
27-Dec-20	Sunday	
28-Dec-20	Monday	School holidays
29-Dec-20	Tuesday	"
30-Dec-20	Wednesday	"
31-Dec-20	Thursday	"
01-Jan-21	Friday	NEW YEAR'S DAY
02-Jan-21	Saturday	
03-Jan-21	Sunday	
04-Jan-21	Monday	
05-Jan-21	Tuesday	
06-Jan-21	Wednesday	
07-Jan-21	Thursday	
08-Jan-21	Friday	
09-Jan-21	Saturday	
10-Jan-21	Sunday	
11-Jan-21	Monday	
12-Jan-21	Tuesday	
13-Jan-21	Wednesday	
14-Jan-21	Thursday	
15-Jan-21	Friday	
16-Jan-21	Saturday	
17-Jan-21	Sunday	
18-Jan-21	Monday	
19-Jan-21	Tuesday	
20-Jan-21	Wednesday	FULL COUNCIL
21-Jan-21	Thursday	
22-Jan-21	Friday	
23-Jan-21	Saturday	
24-Jan-21	Sunday	
25-Jan-21	Monday	
26-Jan-21	Tuesday	
27-Jan-21	Wednesday	
28-Jan-21	Thursday	
29-Jan-21	Friday	
30-Jan-21	Saturday	
31-Jan-21	Sunday	
01-Feb-21	Monday	
02-Feb-21	Tuesday	
03-Feb-21	Wednesday	
04-Feb-21	Thursday	
05-Feb-21	Friday	
06-Feb-21	Saturday	
07-Feb-21	Sunday	
08-Feb-21	Monday	
09-Feb-21	Tuesday	
10-Feb-21	Wednesday	
11-Feb-21	Thursday	
12-Feb-21	Friday	
13-Feb-21	Saturday	
14-Feb-21	Sunday	
15-Feb-21	Monday	School holidays
16-Feb-21	Tuesday	"
17-Feb-21	Wednesday	"
18-Feb-21	Thursday	"

19-Feb-21	Friday	"	
20-Feb-21	Saturday		
21-Feb-21	Sunday		
22-Feb-21	Monday		
23-Feb-21	Tuesday		
24-Feb-21	Wednesday		FULL COUNCIL (C-TAX)
25-Feb-21	Thursday		
26-Feb-21	Friday		
27-Feb-21	Saturday		
28-Feb-21	Sunday		
01-Mar-21	Monday		
02-Mar-21	Tuesday		
03-Mar-21	Wednesday		
04-Mar-21	Thursday		
05-Mar-21	Friday		
06-Mar-21	Saturday		
07-Mar-21	Sunday		
08-Mar-21	Monday		
09-Mar-21	Tuesday		
10-Mar-21	Wednesday		
11-Mar-21	Thursday		
12-Mar-21	Friday		
13-Mar-21	Saturday		
14-Mar-21	Sunday		
15-Mar-21	Monday		
16-Mar-21	Tuesday		
17-Mar-21	Wednesday		
18-Mar-21	Thursday		
19-Mar-21	Friday		
20-Mar-21	Saturday		
21-Mar-21	Sunday		
22-Mar-21	Monday		
23-Mar-21	Tuesday		
24-Mar-21	Wednesday		FULL COUNCIL
25-Mar-21	Thursday		
26-Mar-21	Friday		
27-Mar-21	Saturday		
28-Mar-21	Sunday		
29-Mar-21	Monday		
30-Mar-21	Tuesday		
31-Mar-21	Wednesday		
01-Apr-21	Thursday		
02-Apr-21	Friday	School holidays	GOOD FRIDAY
03-Apr-21	Saturday	"	
04-Apr-21	Sunday	"	
05-Apr-21	Monday	"	BANK HOLIDAY MONDAY
06-Apr-21	Tuesday	"	
07-Apr-21	Wednesday	School holidays	
08-Apr-21	Thursday	"	
09-Apr-21	Friday	"	
10-Apr-21	Saturday	"	
11-Apr-21	Sunday	"	
12-Apr-21	Monday	School holidays	
13-Apr-21	Tuesday	"	
14-Apr-21	Wednesday	"	
15-Apr-21	Thursday	"	
16-Apr-21	Friday	"	
17-Apr-21	Saturday		
18-Apr-21	Sunday		
19-Apr-21	Monday		
20-Apr-21	Tuesday		
21-Apr-21	Wednesday		
22-Apr-21	Thursday		
23-Apr-21	Friday		
24-Apr-21	Saturday		
25-Apr-21	Sunday		
26-Apr-21	Monday		
27-Apr-21	Tuesday		
28-Apr-21	Wednesday		
29-Apr-21	Thursday		
30-Apr-21	Friday		
01-May-21	Saturday		
02-May-21	Sunday		
03-May-21	Monday	BANK HOLIDAY	
04-May-21	Tuesday		

05-May-21 Wednesday
06-May-21 Thursday
07-May-21 Friday
08-May-21 Saturday
09-May-21 Sunday
10-May-21 Monday
11-May-21 Tuesday
12-May-21 Wednesday
13-May-21 Thursday
14-May-21 Friday
15-May-21 Saturday
16-May-21 Sunday
17-May-21 Monday
18-May-21 Tuesday
19-May-21 Wednesday
20-May-21 Thursday
21-May-21 Friday
22-May-21 Saturday
23-May-21 Sunday
24-May-21 Monday
25-May-21 Tuesday
26-May-21 Wednesday
27-May-21 Thursday
28-May-21 Friday
29-May-21 Saturday
30-May-21 Sunday
31-May-21 Monday
01-Jun-21 Tuesday

ANNUAL COUNCIL

BANK HOLIDAY